

## Application for Hostel Facilities (For Freshers only) University of Colombo

University of Colombo is not a residential University. However, very limited residential facilities are provided. The hostel facilities will not be provided to students who come on transfers from other Universities.

1. **Full Name.** : .....
2. **G. C. E. A/L Examination Year** : .....
3. **Index No. at GCE (A/L) Exam** : ..... **Faculty**.....
4. **Sex** : ..... **N.I.C.No.**.....
5. **Permanent Address** : .....
6. **District** : .....
7. **Closest town to the place of residence:** .....
8. **Distance to the closest town from the place of residence** : .....
9. **Distance to the University from the town** : .....
10. **Are you employed?** : .....  
(If you are found to be employed, the hostel facilities will be withdrawn. Any student who finds employment during his/her stay in the hostel should immediately inform the SAR/Student and Staff Welfare)
11. **Annual Income of the Family** : .....
  - i. **Father's Name** : .....
  - Occupation** : .....
  - Income (per annum)** : .....
  - ii. **Mother's Name** : .....
  - Occupation** : .....
  - Income (per annum)** : .....
  - iii. **If father or mother is not living**  
**Guardian's Name** : .....
  - Income (per annum)** : .....

**12. i. Number of Members in the family : Male ..... Female .....**

Age				
5 Years	5 – 10	11 – 15	16 – 20	Over 20

ii. No. of family members attending schools : .....  
 No. of family members studying in the Universities : .....

iii. If a brother or sister following the University education  
 (a) Whether he/she is a recipient of Mahapola / Bursary  
 or any other scholarship : .....  
 (b) Whether he/she has been  
 provided with hostel facilities : .....

**13. Are you differently abled?** : .....

If so, details of the sickness : .....

**14. Any other special reasons other than the information given above to be considered for providing hostel facilities:**.....

I certify that the information given above are true and correct to my knowledge. I am aware even after providing hostel facilities, if any information given by me are found to be false or incorrect the hostel facility will be withdrawn.

.....  
 Date

.....  
 Signature

**N.B.**

1. The application, which is not filled properly, will be rejected. All cages have to be filled and in cage where information cannot be provided the words “Not applicable” should be written. **The application has to be personally brought when you come for registration.**
2. If the father/mother/guardian is employed in a Government or in a private firm the salary particulars of the father/mother/guardian for the month closest to the date of sending the application, certified by the Head of the Department/Institution be forwarded with the application.
3. A certificate indicating the number of members in your family given by the Grama Niladhari of your area and certified by the Divisional Secretary has to be attached to the application.
4. A Medical Certificate obtained from the Medical Practitioner from whom you are / were taking treatment for any physical sickness or for any other sickness, be forwarded along with the application if application for hostel is made on sickness.
5. If family member of your family is an undergraduate in any other University a certificate has to be forwarded to that effect obtained from the University concerned.

Student and Staff Welfare Branch  
University of Colombo  
Colombo 03.

Divisional Secretary  
..... (Name of Division)

Thro' The Grama Niladhari

Dear Sir/Madam,

**Particulars Regarding Annual Income**

It has become necessary to obtain a certificate on the family income of ..... who is an undergraduate of this University.

As the hostel facilities at the University of Colombo are provided for a limited number of students, the information you provide regarding the above student will be very essential to make our decisions. Therefore please be good enough to certify the letter appended below without charging a fee from the student as it is used only for educational purpose and handover the application to the student in a sealed envelope and in order to avoid delay in providing hostel facilities.

Yours truly,

Senior Assistant Registrar  
Student and Staff Welfare Branch  
for Registrar

.....  
**CONFIDENTIAL REPORT**

Senior Assistant Registrar/Student and Staff Welfare  
University of Colombo

**Certificate on Parental Income**

I certify that according to my knowledge and information received the **annual income** of the parents/guardians of .....(Name of Student) (Faculty of.....)is Rs.....  
**(in words).**

.....  
Signature of Divisional Secretary

.....  
Signature of Grama Niladhari

Office Seal:

Office Seal:

Date: .....

Date: .....