

Vacancy

Post of Graduate trainee

Applications are invited by the Internal Quality Assurance Cell (IQAC), Faculty of Medicine, University of Colombo for the above position.

Qualifications

1. The applicants should hold a degree from a recognized university.
2. Ability to handle the main software packages used for production of documents, presentations, Excel and other data bases as required by the IQAC.
3. Good communication and organizational skills, a good working knowledge of English.

Terms and Conditions

This post is on contract basis for a period of 6 months with the potential of extending based on good performance.

Duty hours are from 8.00 a.m. to 4.00 p.m. from Monday to Friday

Monthly remuneration of Rs. 40 000.00 will be paid

Email your CV to fniqac@gmail.com before 21st of August 2019 or handover your CV to Internal Quality Assurance Cell, Faculty of Medicine, University of Colombo.