



UNIVERSITY OF COLOMBO

PROCUREMENT NOTICE

**SUPPLY, DELIVERY AND INSTALLATION OF WORK STATIONS, LAPTOPS, PRINTERS & UPS
FOR THE UNIVERSITY OF COLOMBO.
SAB/NCB/2019/FOT/03**

Chairman, Department Procurement Committee (Major), University of Colombo, Colombo 03 invites sealed bids from eligible bidders for Supply, Delivery and Installation of Work Stations, Laptops & Printers for the University of Colombo as described below.

1. Bidding will be conducted through the National Competitive Bidding (NCB) procedure.
2. Bidder should have at least five years' experience in the relevant field in Sri Lanka.
3. Interested eligible bidders may obtain further information from the Senior Assistant Bursar/Faculty of Technology (Contact No. 011-2078646/ 011-2078171) of the University of Colombo and inspect the bidding documents at the **Faculty of Technology, University of Colombo, No.382, New Kandy Road, Malabe from 9.00 a.m. to 3.30 p.m. from 2019.10.30 to 2019.11.20.**
4. A complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Senior Assistant Bursar/Faculty of Technology, (Contact No: 011-2078646/ 011-2078171) No.382, New Kandy Road, Malabe, and upon payment of a **non-refundable fee of Rupees 3,500/-**. The documents may be purchased until **3.30 p.m. from 2019.10.30 to 2019.11.20.**

Non – refundable fee can be paid “**Main Collection A/C of University of Colombo**” at any branch of People’s Bank, using the reverence number **505170600013.**”

5. Bids must be delivered in duplicate to the address below, **on or before 2.30 p.m. on 2019.11.21.** Please indicate the “**Supply, Delivery and Installation of Work Stations, Laptops, Printers & UPS for the University of Colombo - SAB/NCB/2019/FOT/03**” on top of the left corner of the envelop.
6. All bids must be accompanied by a Bid Security as specified in the bidding document.

Category No.	Items	Bid Security
01.	Work Stations	Rs. 25,000.00
02.	Laptops	Rs. 75,000.00
03.	Printers	Rs. 5,000.00
04.	UPS	Rs. 5,000.00
Total		Rs. 110,000.00

7. If a bidder is bidding for Two or more categories, bid should be accompanied by a bid security of aggregate value of respective categories and bidding for all the categories, bid should be accompanied by a bid security of total value. **(Rs.110,000.00)**
8. Bid security is in favour of **The Vice-Chancellor, University of Colombo** validity up to **2020.03.21** as specified in the bidding document.
9. Late bids will be rejected. **The bids shall be deposited in the 'Tender Box' available in the Registrar's Office of the University or sent under registered cover to be received before the deadline at the address given below.** The bids will be **opened at 2.30 p.m. on 2019.11.21** in the presence of the bidders or their authorized representatives who choose to attend the bid opening.

**The Chairman
Department Procurement Committee (Major)
University of Colombo.
No.94,
Cumaratunga Munidasa Mawatha,
Colombo 03.**

Serial No.	Item	Qty (Nos.)	Bid Security (Rs.)
01	Work Station Computers	12 Nos.	Rs. 25,000.00
02	Laptop-i7	25 Nos.	Rs. 75,000.00
03 (a)	*Laptop (i7) - Type 01	12 Nos.	
03 (b)	*Laptop (i5) - Type 02	03 Nos.	
04	4 in one Printers	04 Nos.	Rs. 5,000.00
05	One central UPS which can be bear the capacity of 45 computers	01 No.	Rs. 25,000.00
06	UPS	12 Nos.	