



**University of Colombo
Sri Lanka**

VACANCIES

The University of Colombo will entertain applications for the following posts from those who possess required qualifications.

01. SUPERVISOR (ELECTRICAL) GRADE III

Qualifications:

1. National Certificate in Technology or equivalent qualifications with 3 years' experience may be obtained while following the NCT course.

OR

2. G.C.E. (O/L) Examination in 6 subjects at not more than two sittings with at least 5 years' experience as Supervisor in the relevant field in a Government, Local Government or State Corporation or a recognized Engineering Establishment.

02. SUPERVISOR (CIVIL) GRADE III

Qualifications:

1. National Certificate in Technology or equivalent qualifications with 3 years' experience may be obtained while following the NCT course.

OR

2. G.C.E. (O/L) Examination in 6 subjects at not more than two sittings with at least 5 years' experience as Supervisor in the relevant field in a Government, Local Government or State Corporation or a recognized Engineering Establishment.

For Supervisor (Electrical) and Supervisor (Civil) Grade III posts ;

Age	:	Not less than 18 years and not more than 45 years
Salary Scale	:	UMT 1 (III)- Rs. 51,095–7x540;10x640-60,575 (p.m.)
Method of Recruitment	:	By Written Examination and Interview.

03. MANAGEMENT ASSISTANT (SHROFF) GRADE III

Qualifications:

01. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in:-

1. Sinhala Language/Tamil Language
2. English Language /English Literature
3. Mathematics

and

02. Should have passed in all subjects at G.C.E. (A/L) examination (except the Common General Papers) at one sitting.

Preference will be given to those who possess the following;

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

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- b) Two years of experience in the use of computer application packages.

Post Specific Qualifications

Out of the three passes expected at the G.C.E. (Advanced Level) Examination under the general educational qualifications mentioned in the Scheme of Recruitment, one shall be for **Accountancy**.

Note: A Security Deposit to be furnished as determined by the UGC/Higher Educational Institution.

Salary Scale : Rs. 49,475 - 17 x 540 - 58,655 p.m - U MN 1 (III)

Recruitment Method : By written Examination and interview

In addition, applicants must;

- a) Should be a citizen of Sri Lanka.
- b) Should be not less than 18 years and not more than 30 years of age on the closing date of applications.
- c) Should be of good character.

The selected candidate will be a member of the Universities Provident Fund and the Universities Pension Scheme. He/she will contribute **10%** of his/her monthly salary to the Universities Provident Fund and at the same time, the employer will make a total contribution equivalent to **15%** of the employee's salary of which **8%** will be credited to the Universities Pension Fund and **7%** to the Universities Provident Fund. Three percent (**3%**) of the salary will be contributed by the University to the Employees' Trust Fund in terms of the provisions of the Employees' Trust Fund Act, No. 46 of 1980. In addition, the Government-approved allowances applicable to the University system will be paid.

The instructions for completing the application process can be obtained by visiting the University website and All applicants must complete the application form posted on the University of Colombo website (<https://cmb.ac.lk/vacancies>).

It is **compulsory** to send a hard copy of the **application** with the signature of the Candidate. Additionally, certified copies of relevant educational (including transcripts), professional, extra-curricular, service certificates, Birth Certificate and National Identity Card Copy are also required to be enclosed to the afore said complete application and be forwarded the same under the registered post to the **Senior Assistant Registrar/Non-Academic Establishments, University of Colombo, 94, Cumaratunga Munidasa Mawatha, Colombo 03** on or before **07.09.2026**. All copies of certificates should be certified by a public officer holding an executive level post/a Justice of the Peace/a Commissioner for Oaths/a clearly holding a post or incumbent of a religious center/Grama Niladari of the area of permanent resident.

The Post applied for should be marked on the top left-hand corner of the envelope. Applications that are **incomplete, hand-written, submitted without attaching certified copies of relevant certificates to prove qualifications and experience, submitted using sample forms, or received after the closing date will be rejected**. Once rejected, such applications will not be reconsidered under any circumstances.

Applicants from Government Departments, Corporations and / or other Statutory Boards should channel their applications through the Head of such Institutions. Applications not forwarded through the Head of the Department will be rejected.

Registrar
University of Colombo
Colombo 03

23.08.2026