



University of Colombo, Sri Lanka Vacancies

Applications are invited for the following vacant posts at the University of Colombo **only from employees who are currently in permanent service in University System, the University Grants Commission, or other Higher Educational Institutions, and who have been confirmed in their substantive posts.**

All applicants must complete the application form posted on the University of Colombo website (cmb.ac.lk). A hard copy of the completed application, together with certified copies of relevant certificates, should be forwarded through the Secretary/Registrar/Administrative Officer/Director of the institution where the applicant is served. The documents must be sent by registered post to the **Senior Assistant Registrar, Non-Academic Establishments Branch, University of Colombo, No. 94, Kumaratunga Munidasa Mawatha, Colombo 03**, on or before **05.08.2026**.

At the closing date of applications, candidates must possess the required qualifications and experience specified for each post. Applications that are **incomplete, hand-written, submitted without attaching certified copies of relevant certificates to prove qualifications and experience, submitted using sample forms, or received after the closing date will be rejected**. Once rejected, such applications will not be reconsidered under any circumstances.

01. MARSHAL GRADE II

Qualifications

1. A graduate of a recognized University/ Higher Educational Institution.

Age : Between 30-45 years
Physique : Male : Height - 5' 5"
Chest - 32" deflated
Female : Height - 5' 4"

- Note : Preference will be given to those who possess experience in Police/ Armed Forces and active participation in Sports Activities, social welfare activities within the University and at National Level.

OR

2. A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

Salary Scale : U-MN 3 (II) -Rs. 71,365-18x1,190-92,785 p.m.
Method of Recruitment : Selection by structured interview

02. SUPERVISOR (ELECTRICAL) GRADE III

Qualifications:

1. National Certificate in Technology or equivalent qualifications with 3 years' experience may be obtained while following the NCT course.

OR

2. G.C.E. (O/L) Examination in 6 subjects at not more than two sittings with at least 5 years' experience as Supervisor in the relevant field in a Government, Local Government or State Corporation or a recognized Engineering Establishment.

Salary Scale : UMT 1 (III)- Rs. 51,095–7x540;10x640-60,575 (p.m.)

Method of Recruitment: By Written Examination and Interview.

03. SUPERVISOR (CIVIL) GRADE III

Qualifications:

1. National Certificate in Technology or equivalent qualifications with 3 years' experience may be obtained while following the NCT course.

OR

2. G.C.E. (O/L) Examination in 6 subjects at not more than two sittings with at least 5 years' experience as Supervisor in the relevant field in a Government, Local Government or State Corporation or a recognized Engineering Establishment.

Salary Scale : UMT 1 (III)- Rs. 51,095–7x540;10x640-60,575 (p.m.)

Method of Recruitment: By Written Examination and Interview.

04. MANAGEMENT ASSISTANT (SHROFF) GRADE III

Qualifications:

01. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in:-

1. Sinhala Language/Tamil Language
2. English Language /English Literature
3. Mathematics

and

02. Should have passed in all subjects at G.C.E. (A/L) examination (except the Common General Papers) at one sitting.

Preference will be given to those who possess the following;

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

&

- b) Two years of experience in the use of computer application packages.

Post Specific Qualifications

Out of the three passes expected at the G.C.E. (Advanced Level) Examination under the general educational qualifications mentioned in the Scheme of Recruitment, one shall be for **Accountancy**.

Note: A Security Deposit to be furnished as determined by the UGC/Higher Educational Institution.

Salary Scale : Rs. 49,475 - 17 x 540 - 58,655 p.m - U MN 1 (III)

Recruitment Method : By written Examination and interview

05. DRIVER GRADE III

Qualifications:

1. Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and minimum of three (03) years' experience in driving after obtaining the driving license.

AND

2. Completion of minimum five (05) years satisfactory service in a post in the category of Primary Semi Skilled (U-PL 2) or Primary Unskilled (U-PL 1) and confirmed in the present Post.

Salary Scale : UPL 3 (III) – Rs. 48,005 – 16x490 – 55,845 (p.m.)

Method of Recruitment : By Trade Test and Interview

06. ELECTRICIAN GRADE III

Qualifications:

1. Employees in Primary Level Semi-Skilled (U-PL 2) or Un-Skilled (U-PL 1) who have been confirmed in the present post and having obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level 4 issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function for the post of Electrician.

OR

2. Employees in Primary Level Semi-Skilled (U-PL 2) or Un-Skilled (U-PL 1) who have been confirmed in the present post and completed a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification (NVQ) Level 2 proven at a trade test.

Salary Scale : UPL 3 (III) – Rs. 48,005 – 16x490 – 55,845 (p.m.)

Method of Recruitment: By Trade Test and Interview

07. ALUMINIUM FABRICATOR GRADE III

Qualifications:

1. Employees in Primary Level Semi-Skilled (U-PL 2) or Un-Skilled (U-PL 1) who have been confirmed in the present post and having obtained a Proficiency Certificate not below than the National

Vocational Qualification (NVQ) Level 4 issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function for the post of Aluminium Fabricator.

OR

2. Employees in Primary Level Semi-Skilled (U-PL 2) or Un-Skilled (U-PL 1) who have been confirmed in the present post and completed a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification (NVQ) Level 2 proven at a trade test.

Salary Scale : UPL 3 (III) – Rs. 48,005 – 16x490 – 55,845 (p.m.)

Method of Recruitment: By Trade Test and Interview

Note:

The placement of salaries for these posts will be made in accordance with Section 6.5 and Sub-section 26 of Chapter VI of the Establishment Code of the University Grants Commission and Higher Educational Institutions – 2023.

Registrar

University of Colombo
Colombo

22.07.2026