

# NOTICE

## ***MEDICAL WELFARE SCHEME – 2024***

All Permanent Academic, Administrative, Academic Support &  
Non-Academic Staff  
of the University of Colombo

Applications are invited for the **Medical Welfare Scheme -2024** from the Permanent Academic, Administrative, Academic Support and Non-Academic Staff of the University for the period from **01.01.2024 to 31.12.2024** under the following three schemes.

**Scheme I –** Premium for the period is Rs.2,400/- which  
*Shall be paid in full or in monthly installments basis,  
that may be deducted from your salary. (at the rate  
of Rs.200/- p.m.)*

**Scheme II –** Premium for the period is Rs.7,200 /-which  
*Shall be paid in full or in monthly installments basis,  
that may be deducted from your salary. (at the rate  
of Rs.600/- p.m.)*

**Scheme III –** Premium for the period is Rs.12,000/- which  
*Shall be paid in full or in monthly installments basis,  
that may be deducted from your salary. (at the rate  
of Rs.1,000 /- p.m.)*

- The employees who wish to join the Medical Welfare Scheme for the year 2024, the members who wish to change the existing scheme and all the members who have already registered for the 2023 Medical Welfare Scheme should renew their registration for the year 2024.

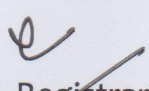


### How to Register

- The Google form has been sent to all the Heads of the Departments of University of Colombo by Assistant Registrar/Student & Staff Affairs to obtain the information for registration.
- The Head of the Department shall nominate a person, who shall be responsible for sending all the google forms of Academic and Non-Academic staff of the department to reach the same to Student & Staff Affairs branch on or before 31.01.2024.

#### **Note:**

- Those who wish to join the Medical Welfare Scheme for the first time shall submit a duly completed application along with all the necessary documents to the **Assistant Registrar/Student & Staff Affairs on or before 31-01-2024** through the **Senior Assistant Registrar/Academic Establishments or Senior Assistant Registrar/Non-Academic Establishments** with the necessary certification.
- Application form of Medical Welfare Scheme – 2024 is attached to the e-mail that we sent to the Head of the department and also can be downloaded from the University website.

  
Actg. Registrar  
University of Colombo  
December 27, 2023