



UNIVERSITY OF COLOMBO

INVITATION FOR BIDS

Landscaping Work at Front of Premises, Department of Chemistry, Faculty of Science, University of Colombo (MD/MR/C/16/2025)

Sealed quotations are invited for following construction.

Bid No	Description of work	Bid Opening Date	Non refundable deposit (Tender fee)
MD/MR/C/16/2025	Landscaping Work at Front of Premises, Department of Chemistry, Faculty of Science, University of Colombo	10.04.2025	Rs. 1,000.00 People's Bank - 505170600013

If you are willing to quote for the above project, can collect BOQ with other relevant documents from Deputy Bursar/Supplies, University of Colombo from 21.03.2025 to 09.04.2025 during the **working hours** (09.00 a.m – 3.00 p.m) by submitting the receipt of nonrefundable tender fee for Rs 1,000.00.

Sealed quotations shall be delivered by registered post or deposited in the tender box available at the office of the **Registrar, University of Colombo, “College House”, No 94, Cumaratunga Munidasa Mawatha, Colombo 03**, on or before **10.04.2025, 14.30 hrs.** Late bids will be rejected. Bids will be open soon after closing, in the presence of the bidders' or their representatives.

All bids must be accompanied by Bid Security of Rupees six thousand nine hundred (Rs.6,900.00) (Unconditional on demand Bank Guarantee issued by a any Commercial Bank approved by the Central Bank of Sri Lanka) in favor of Vice Chancellor, University of Colombo. The Bid security shall be valid up to 26/06/2025 (77) Days from the bid opening date. A Bank Guarantee issued by a Bank based in another country but the security or guarantee “confirmed” by a Bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka.

Pre-bid meeting will be held at 10.00 am on 01.04.2025 in the Board Room 2, “College House”, University of Colombo, No 94. Cumarathunga Munidasa Mawatha, Colombo 03

The Chairman
Department Procurement Committee
University of Colombo
94, Cumarathunga Munidasa Mawatha,
Colombo – 03



DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

UNIVERSITY OF COLOMBO, SRI LANKA

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF
CHEMISTRY, FACULTY OF SCIENCE, UNIVERSITY OF COLOMBO.**

MD/MR/C/16/2025

BIDDING DOCUMENT

Bid Opening on	10/04/2025
Bid Validity up to	29/05/2025
Bid Bond Validity up to	26/06/2025
Bid Security	Rs.6,900.00
Beneficiary	Vice Chancellor

Client

University of Colombo,
No 94, Cumarathunga Munidasa Mawatha
Colombo 03
Sri Lanka

TABLE OF CONTENTS

DOCUMENTS	<i>PAGE (No.)</i>
VOLUME – 2	
Invitation for Bids	01-02
VOLUME-1, SECTION - 1 Instruction to Bidders	03
VOLUME-1, SECTION - 2 Standard Forms <ul style="list-style-type: none"> • Letter of Acceptance • Form of Agreement • Form of Performance Security • Form of Advance Security 	04 05 06 07 08
VOLUME-1, SECTION - 3 Conditions of Contract	09
VOLUME-2, SECTION - 4 Form of Bid and Qualification Information <ul style="list-style-type: none"> • Form of bid • Qualification Information 	10 11 12
VOLUME-2, SECTION – 5 Schedule	13-17
VOLUME-2, SECTION - 6 Specifications	18 - 19
VOLUME-2, SECTION – 7 <ul style="list-style-type: none"> • Pricing Preamble • Bills of Quantities • Day works Schedule 	21 22-27 28
VOLUME-2, SECTION - 9 Standard Forms [Bid]	29-30
VOLUME-2, SECTION - 10 Check List	31

Invitation for Bids (IFB)
Landscaping work at front of premises, Department of Chemistry, Faculty of Science,
University of Colombo.

1. The Chairman, Department Procurement Committee on behalf of the University of Colombo invites sealed bids from eligible and qualified bidders for, **“Landscaping work at front of premises, Department of Chemistry, Faculty of Science, University of Colombo (MD/MR/C/16/2025)”** with the approximate Estimated cost of Rs. 0.69 million (excluding taxes) .

Scope of Work

- **The Works consists of** Landscaping works as per BOQ Descriptions.
- **Location of** the premises is Faculty of Science, University of Colombo.
- The Construction period is **30 Days**.

2. Bidding will be conducted through the National Shopping Procedure.

3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements.

ICTAD/CIDA Registration required:

- | | | |
|--------------|---|-----------------------------|
| a. Specialty | : | SPC (Landscaping-LA) |
| b. Grade | : | SP5 or Above |

4. Qualification requirements to qualify for contract award include:

- Experience in the construction works Similar works completed in last 03 years of at least one contract of similar nature work in the public sector not less than Rs.0.69 million (to comply with this requirement, works cited should be at least 70 percent completed)

5. Interested bidders may obtain further information from the Curator/Dept. of Landscaping (Contract No : 2559639) and inspect the bidding documents free of charge at the office of the Deputy Bursar (Supplies Division) during 9.00 am to 2.30 pm in working days.

6. A Complete set of Bidding Documents in English language could be purchased by the interested bidders on a submission of a written request to Deputy Bursar, Supplies Division from 21/03/2025 to 09/04/2025 working hours during 9.00 a.m. to 2.30 p.m. by producing the receipt of payment of the non-refundable tender fee of Rupees One Thousand(**Rs.1,000.00**) to Account no **505170600013** to any People's Bank. Bidding Documents will only be issued to the bidders on production of the above documentary.

7. Bids shall be valid up to 29/05/2025 (49 Days)from the date of bid opening days from the date of bid opening (10/04/2025).

8. All bids must be accompanied by Bid Security of Rupees six thousand nine hundred (**Rs.6,900.00**) (Unconditional on demand Bank Guarantee issued by a any Commercial Bank approved by the Central Bank of Sri Lanka) in favor of Vice Chancellor, University of Colombo. The Bid security shall be valid up to 26/06/2025 (77)Days from the bid opening date. A Bank Guarantee issued by a Bank based in another country but the security or guarantee “confirmed” by a Bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka.

9. Sealed bids shall be submitted on the forms available with the Bidding Documents. Duly completed bids together with the duplicate and the bid security should be inserted in a sealed envelope or packet and the top left-hand corner of the each envelope or packet should be marked with the name of the tender. (Bid security should be submitted along with the original bidding document)
10. Pre-bid meeting will be held at 10.00 am on 01/04/2025 in the Board Room, College House. No 94. Cumarathunga Munidasa Mawatha, Colombo 03.
11. Sealed bids may be sent either by registered post to the address given below or be deposited in the tender box at the College House near the office of the Registrar on or before 10/04/2025 at 2.30.hrs. No bids will be accepted after closing of bids.
12. Bids will be opened immediately after the closing of bids at College House, Board Room No.01. Bidders or their authorized representatives are requested to be present at the opening of Bids.
13. The Chairman of the Procurement Committee reserves the right to accept any one bid or reject any or all bids without giving any reason and its decision will be final and conclusive.

CHAIRMAN ,DEPARTMENT PROCUREMENT COMMITTEE

University of Colombo

No.94, Cumarathunga Munidasa Mawatha

Colombo 03

SECTION – 01

INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable to this contract is that given in **Section – 1, Volume 1** of the Standard Bidding Document for Procurement of Works, Minor Contracts, ICTAD Publication ICTAD/SBD/03 ,Second Edition, 2007 published by the Construction Industry Development Authority (CIDA) , “Savsiripaya” , 123 , Wijerama Mawatha , Colombo 07.

This publication will not be issued with the Bidding Document and the Interest Bidder is advised to purchase it from CIDA at his own cost.

Instructions to Bidders shall be read in conjunction with the **Section 5-Schedule** provided under given **Volume 2** of Standard Bidding Document.

Instructions to Bidders will not be part of the contract.

Please refer **Section 1** in CIDA publishing No. ICTAD / SBD/03

**STANDARD BIDDING DOCUMENT
PROCUREMENT OF WORKS, MINOR CONTRACTS
SECOND EDITION – JANUARY 2007.**

SECTION – 02

STANDARD FORMS (CONTRACT)

- Letter of Acceptance
- Form of Agreement
- Form of Performance Security
- Form of Advance Payment Security

FORM OF LETTER OF ACCEPTANCE

[Letter heading paper of the procuring entity]

..... *[date]*

To:

[Name and address of the Contractor]

This is to notify you that your bid dated----- *[insert date]* for “**Landscaping work at front of premises, Department of Chemistry, Faculty of Science, University of Colombo (MD/MR/C/16/2025)**” for the Contract price of Sri Lankan Rupees ----- as corrected in accordance with Instructions to Bidders and/ or modified by a Memorandum of Understanding , is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: *(fill the date as per Clause 6.1 of Conditions of Contract).*

The amount of Performance Security is : *(fill as per Clause 4.4 of Conditions of Contract).*

The Performance Security shall be submitted on or before *(fill the date as per Clause 4.4 of Conditions of Contract).*

Authorized Signature :

Name and title of Signatory :

Name of Agency :

FORM OF AGREEMENT

This AGREEMENT made the Day of 2025....., between **the Vice Chancellor of the University of Colombo** (hereinafter called and referred to as “the Employer”), of the one part, and (Hereinafter called and referred to as “the Contractor”), of the other part:

WHEREAS the Employer desires that the Contractor executes “**Landscaping work at front of premises, Department of Chemistry, Faculty of Science, University of Colombo (MD/MR/C/16/2025)**” (*hereinafter called and referred to as “the Works”*) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....
.....

Authorized signature of Contractor

Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of:

Witnesses:

1. Name and NIC No.....
Signature
Address
2. Name and NIC no:.....
Signature :.....
Addres :.....

**FORM OF PERFORMANCE SECURITY
(Unconditional)**

[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: -----
[Name and Address of Employer]

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that -----
[name of Contractor] (hereinafter called "the Contractor") has entered into Contract No. -----
----- *[Reference number of the contract]* dated ----- with you, for the -----
----- *[insert "construction"]* of ----- *[name of contract and brief description of Works]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ----- *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of----- *[amount in figures]* (-----) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the -----day of -----, 20---- *[insert date, 28 days beyond the Intended Completion Date]* and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

FORM OF ADVANCE PAYMENT SECURITY

[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary ----- *[Name and Address of Employer]*

Date: -----

ADVANCE PAYMENT GUARANTEE No.: -----

We have been informed that ----- *[name of Contractor]* (hereinafter called "the Contractor") has entered into Contract No. -----
----- *[Reference number of the contract]* dated ----- with you, for the ----
----- construction of ----- *[name of contract and brief description]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum ----- *[amount in figures]* (-----)
[amount in words] is to be made against an advance payment guarantee.

At the request of the Contractor, we ----- *[name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[amount in figures]* (-----)
[amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on ----- *[Insert the date, 28 days beyond the expected expiration date of the Contract]*

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[signature(s)]

SECTION – 03

CONDITIONS OF CONTRACT

Conditions of Contract that will be applicable for this Contract is that given in **Volume 1, Section – 3** of the Standard Bidding Document for Procurement of Works, Minor Contracts, CIDA Publication No.ICTAD/SBD/03 Second Edition in January 2007, published by the Institute for Construction Industry Development Authority (CIDA), “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

This publication will not be issued with the Bidding Document and the interest Bidder is advised to purchase it from CIDA at his own cost.

Conditions of Contract shall be read in conjunction with **Section 5 -Schedule** in **Volume 2** which shall take precedence over the Conditions of Contracts.

Please refer **Section 1** in CIDA publication No. **ICTAD / SBD/03**
STANDARD BIDDING DOCUMENT
PROCUREMENT OF WORKS, MINOR WORKS
SECOND EDITION – JANUARY 2007.

SECTION 4
FORM OF BID AND QUALIFICATION INFORMATION

FORM OF BID

**“Landscaping work at front of premises, Department of Chemistry, Faculty of Science,
University of Colombo (MD/MR/C/16/2025)”**

To: The Vice Chancellor,

University of Colombo, No,94, Cumarathunga Munidasa Mawatha, Colombo 03

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees
.....(LKR.....) Excluding VAT or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.
7. Dated this day of 20.... in the capacity of.....duly authorized to signature.

Tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature & Seal

Name

Designation

Address

Witness

Qualification Information

(to be completed by the Bidder and submitted with the Bid; Provide only the information requested under ITB Clause 4.3)

	Eligibility Requirement	Bidder's Qualification
ICTAD Registration		
Registration Number	(Attached copies of relevant pages from the registration book)	
Grade	SP5 or Above	
Specialty	Landscaping-LA	
Expiry Date	Valid till the date of award	
Blacklisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
If yes provide details		(Attach as annex)
VAT Registration Number (If no VAT, attach a copy of letter of exemption from the Inland revenue Department)		
Construction Program		
(Attach as annex)		
Legal Status Public Company/Private Company/Partnership/Sole Proprietor (Delete which is inappropriate) (Attach relevant status copies, Power of attorney or legal document which empower the signatory of bid as annex)		
	Eligibility Requirement	Bidder's Qualification
Qualification and experience of key staff	Category, Experience and Qualifications	Required Nos
	1. Technical Officer with NCT or equivalent qualification with minimum 3 years' experience in building construction	01
	(Attach copies of certificates of academic qualification, experience, appointment letter or consent letter etc. as annex)	
Similar works completed in last 3 years (indicate only the three largest projects)	1.Year: Amount:	
	2.Year: Amount:	
	3.Year: Amount:	

Attach certified copies of documents as evidence for the above qualifications.

Signature and seal of the Bidder:

SECTION – 05

SCHEDULES

SCHEDULE

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : The Vice Chancellor, University of Colombo Address: No. 94, Cumaratunga Munidasa Mawatha, Colombo 03.
	1.1.10	Engineer is:	Name : The Works Engineer Address: Department of Maintenance 94, Cumaratunga Munidasa Mawatha, Colombo 03
1 & 13	1.1.21	Summary of Works	The Works consists of: Landscaping work as per BOQ Descriptions. Located at: Faculty of Science, University of Colombo, Contract Name: “Landscaping work at front of premises, Department of Chemistry, Faculty of Science, University of Colombo (MD/MR/C/16/2025)”
1.	1.1.14	Intended Completion Date	Intended Completion Date is 30 Days from the Start Date
2.		Source of Funds	The source of funds is
3.		Eligibility	The registration required Specialty SPC (Landscaping -LA) Grade: Specialized Construction Contractors – SP5 or Above

- | | | |
|-----|------------------------|--|
| 12. | Documents of the Bid | <p>The bid submitted by the bidder shall comprise the following:
 <u>Enclosed in the envelope marked as "Original"</u>
 (a). Duly filled and signed Form of Bid and Qualification
 (b) Bid Security
 (c) Section 5 - Schedule;
 (d) Section 6 - Specifications;
 (e) Section 7 - Priced Bills of Quantities;
 (f) Any other information required to be completed and submitted by bidders as specified in the Schedule.</p> <p><u>Enclosed in the envelope marked as "Copy"</u>
 (a) Duly filled and signed Form of Bid and Qualification
 (b) Section 7 - Priced Bills of Quantities.</p> |
| 13. | 10.10 Price Adjustment | <p>The Contract Price is not subject to price adjustment.</p> |

Bid Security / Bid
Securing
Declaration

Bid shall include a Bid Security:

- For an amount of Rs. 6,900.00.
- an unconditional on demand guarantee issued by a any Commercial Bank approved by the Central Bank of Sri Lanka
- remain valid till

The agencies acceptable to Employer are:

- A Un Conditional, On demand , Bank Guarantee issued by a Bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka.
- A Bank Draft (certified cheque) issued by a Bank operating in Sri Lanka approved by the Central Bank of Sri Lanka, in favor of **Vice Chancellor, University of Colombo.**

31.	4.4	Performance Security	<p>An unconditional on demand guarantee with the amount of Performance Security required is 5 % of the Initial Contract Price.</p> <p>The Performance Security shall be valid until a date 28 Days beyond the intended completion Date.</p> <p>The Standard Form of Performance Security acceptable to the Employer shall be a Guarantee from a Bank operating in Sri Lanka approved by Central Bank of Sri Lanka or Construction Guarantee Fund as given in section – 02.</p> <p>In favor of Vice Chancellor, University of Colombo.</p>
	6.4	Late Completion	<p>The amount to be paid is 0.05. % of Initial Contract Price per Day, subjected to maximum of 10% of Initial Contract Price.</p>
	8.1	Notification of Defects	<p>The period for Defect Notification is 180 Days from Taking Over.</p>
	10.3	Retention	<p>The amount of retention is 10 % of certified work done.</p> <p>The maximum amount of retention is 5 % of the Initial Contract Price.</p>

10.12	Advance Payment	<p>The amount of Advance Payment 30% of Initial Contract Price (less provisional sums and contingencies)</p> <p>Advance Payment Security shall be issued by an agency acceptable to Employer in the format given in section 2 of this document and it should be valid until a date 28 Days beyond the Intended Completion Date and shall in favor of Vice Chancellor, University of Colombo.</p> <p>Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.</p> <p>The agencies acceptable to Employer are:</p> <ul style="list-style-type: none"> • A Bank operating in Sri Lanka approved by the Central bank of Sri Lanka.
13.1 (c)	Insurance, third party	<p>The minimum amount for third party insurance and employees of the Employer and other persons engaged by the Employer in the Works is Rupees 500,000.00 per event and aggregated amount Rs. 1,000,000.00.</p>
13.1	Insurance for Contractor's Personnel	<p>The minimum amount for Insurance for Contractor's Personnel is Rupees Rs. 500,000.00 per event and aggregated amount Rs. 5,000,000.00.</p>
33.	1.1.11 Adjudicator	<p>The Adjudicator proposed by the Employer is the Person appointed by CIDA from the Panel of Adjudicators.</p> <p>Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case-to-case basis and shall be equally shared by the Contractor and the Employer.</p>

SECTION – 06
SPECIFICATIONS

GENERAL SPECIFICATIONS

The works under this Contract shall be executed in accordance with the Specifications given in the following documents issued by the Construction Industry Development Authority (CIDA), “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

Publication No.	Description
SCA/7 (Vol. I)	Specifications for Landscape Works Vol. (I), Sri Lanka.

It is implied that the eligible Bidders are fully acquainted with the above Documents and therefore, those will not be issued to the Bidders under this Bid.

However, the Bidders may purchase the same, if necessary, from CIDA, “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

SECTION – 07

BILL OF QUANTITIES & SCHEDULES

- Preamble to the Bill of Quantities
- Bill of Quantities
- Day work Schedule

PREAMBLE TO THE BILL OF QUANTITIES

01. Conditions of Contract, the Specifications and the Drawings are to be read in conjunction with the Bill of Quantities
02. The cost of complying with all conditions, obligations and liabilities described in the Conditions of Contract, Specifications and the Bill of Quantities including all overhead charges and profit in carrying out the work as shown on the Drawings shall be deemed to be spread over and included in the prices of sums stated by the Bidder in the Bill of Quantities unless separately measured.
03. If the Bidder fails to price any items in the Bill of Quantities then the cost of the work under such items shall be held to be spread over and included in the prices given against other items of work.
04. The quantities set out in the Bill of Quantities are provisional and cover the approximate scope of the work anticipated to be performed by the Contractor. The actual quantities used for final measurement purposes will be determined by the Engineer by measurement of the work completed by the Contractor.
05. When the trade names, brands and or catalogue numbers are referred to, sole preference to any material or equipment is not intended. Any other material or equipment may be used, provided that the characteristic of type, quality, appearance, finish, methods of construction and / or performance is superior than specified.
06. Whenever the method of measurement is not clear from the documents available, the principles as given in the Sri Lanka Standard 573, 1999 Method of Measurement of Building Works shall be applicable.
07. Selected tenderer shall comply with the arrangement of work in the buildings and be ready to work part by part as required by the Authorities of the Employer.
08. Tenderer should be pay special attention to the work to be carried out, causing minimum disturbance or hindrance to the normal functions and activities of the users of the Employer. The Bills of Quantities should therefore, be priced to reflect all factors that would affect the tender and the progress of the works.
09. Items in the Bill of Quantities marked “PROVISIONAL SUM” shall be executed if they are the subject of a written instruction from the Engineer. The rate/amount to be paid for works under Provisional Sum Items may be based on any one of the following methods or as approved by the Engineer.
 - (i) Rates as in B O Q Items where applicable.
 - (ii) Cost supported by purchase Bills from State Organizations or approved suppliers +20%
 - (iii) Amount Paid to the sub contractors as approved by the Engineer +20%
10. Imperial units are used throughout the Bill of Quantities for measurement purposes unless otherwise indicated.

Abbreviations used in the Contact are as follows:

L.ft. - Linear Feet	Sqr - Square	nr-Numbers
---------------------	--------------	------------

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF CHEMISTRY,
FACULTY OF SCIENCE, UNIVERSITY OF COLOMBO.
TENDER NO-MD/MR/C/42/2024
BILL OF QUANTITIES**

Item No.	Description	Qty	Unit	Rate Rs. Cts.	Amount Rs. Cts.
	<u>GENERAL NOTES</u>				
(i)	<u>All duties, Taxes, and other levies payable by the contractor under the contract, or for any other cause shall be include in the rate.</u>	Special Note			
(ii)	If no price has been stated against any item here under the Contractor will not be entitled to claim any money for such items even though he is obliged to execute the work or provide services described therein. Preliminary items priced by the Bidders are deemed to include the cost of unpriced items.	Note			
(iii)	Bidders are strongly advised to visit the site at Faculty of Science of University of Colombo, proposed work, before submitting his priced BOQ as it is his responsibility to ascertain the conditions governing access to the site, the external working space, storage area etc.	Note			
(iv)	Cost and expenses in connection with any other preliminary item which is not listed below , but is necessary for the due completion of works, is deemed to be included in the bid rates.	Note			
(v)	It is bidder's responsibility to see that his prices include for complying with all the requirement of the condition of contract and any other documents, whether specially referred to in the bill of quantities or not.	Note			
(vi)	Arrangement shall be made by the Bidderer to dismantal all temporary and false constructions and fabrications and remove all rubbish and debris away from the Faculty premises.	Note			

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF CHEMISTRY,
FACULTY OF SCIENCE, UNIVERSITY OF COLOMBO.**

TENDER NO-MD/MR/C/42/2024

ENGINEER'S ESTIMATE

BILL NO 01-PRELIMINARIES

Item No.	Description	Qty	Unit	Rate Rs. Cts.	Amount Rs. Cts.
1A	<u>PRELIMINARIES</u> This Bill provides for the typical general items, complimentary to the works which are required to be provided by the Contractor in compliance with the General Conditions of Contract in the Execution of the works according to the Contract. Mode of Payment: The Amount in the Bill No.A - Preliminaries may be released in the manner recommended below. (i) Reimbursement of actual cost on submission of the relevant documents acceptable to the Engineer plus 5% of the actual cost of obtaining the Insurance Policies and Securities. Subjected to the maximum coated price. (ii) To be paid on signing of the formal Contract (iii) 60% on completion of temporary building or structures. 30% in equal installments over the contract period and balance 10% on dismantling and removal on completion. (iv) Paid on satisfactorily completion of the item (v) In equal installments over the contract period. (vi) Mode of payment to be mutually agreed between the Contractor and the Employer at the commencement of contract in relation to the program of works. (vii) On the Completion of works <u>Insurance and Securities</u>				
1A-1	Allow for Contractor's Workmen's Compensation insurance cover (Workmen compensation insurance cover to be provided for all permanent, temporary and sub contractor's workers), dedicated to this Project. Original Document should be submitted for Payment. Photocopy will not be accepted.			
1A-2	Allow for third party insurance and employees of the Employer and other persons engaged by the Employer in the Works ,dedicated to this Project. Original Document should be submitted for Payment. Photocopy will not be accepted.			

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF CHEMISTRY,
FACULTY OF SCIENCE, UNIVERSITY OF COLOMBO.**

TENDER NO-MD/MR/C/42/2024

ENGINEER'S ESTIMATE

BILL NO 01-PRELIMINARIES

Item No.	Description	Qty	Unit	Rate Rs. Cts.	Amount Rs. Cts.
	<u>Fees and charges in respect of guarantees</u>				
1A-3	Provide and maintain unconditional On-Demand Performance Bond to value equal to 5% of contract price any commercial Bank accepted by the Central Bank.			
1A-4	Provide unconditional On-Demand Mobilization Advance Bond to the value equal to 30% of contract price any commercial Bank accepted by the Central Bank. The actual cost for obtaining bonds and guarantees will be reimbursed to the contractor on submission of documentary proof subject to the maximum quoted for this item.			
Sub Total of Preliminaries Carried to Main Summary				

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF CHEMISTRY,
FACULTY OF SCIENCE, UNIVERSITY OF COLOMBO.**

TENDER NO-MD/MR/C/16/2025

BILL OF QUANTITIES

BILL NO 02-LANDSCAPE WORK

Item No.	Description	Qty	Unit	Rate Rs. Cts.	Amount Rs. Cts.
2.01	Supplying, laying and jointing (900 x 125 x 255) mm size road kerb stones. Laying over 25 mm thick sea sand layer Gaps shall filled with 1 : 5 cement sand mortar as directed by the Curator.	90.00	L.ft
2.02	Supplying and delivering and laying (60 x 100 x 200) mm size cobble type Interlocking cement unit of 15 N/mm ² compressive strength over 25 mm thick sea sand layer and compact with 2 ton roller and fill all gaps with quarry dust and compact with 1 ton compacter as directed by the Curator.	3.20	Sqr
2.03	Supplying, laying and jointing (600 x 50 x 150) mm size pathway edges laying over 25mm thick sand layer gaps shall filled with 1 : 5 cement sand mortar for edge of interlock boundary as directed by the Curator.	18.00	L.ft
2.04	Brick work in cement sand 1 : 5 in boundary line for flower bed as directed by the Curator.	1.00	Cube
2.05	Supplying and laying and compacting of Agricultural good top soil as directed by Curator. Rate for earth filling shall include for Where the existing ground surface covered with the other unsuitable material. It shall be removed together roots rubbish or objectionable material etc. So all these materials shall remove from university land as instructed by Curator. Spreading and leveling of soil where required in site.	6.00	Cube
2.06	Supply, laying and compacting Melesian grass sods (Auzanopus species) on prepared surface where it is necessary as directed by Curator.	5.00	Sqr
Sub Total of Excavation and Earthwork Carried to Sub Summary of Substructure				

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF CHEMISTRY, FACULTY OF
SCIENCE, UNIVERSITY OF COLOMBO.**

TENDER NO-MD/MR/C/16/2025

BILL OF QUANTITIES

BILL NO 03:PROVISIONAL SUM

Item No.	SLS 573 Code No.	Description	Qty	Unit	Rate Rs. Cts.	Amount Rs. Cts.
<u>3</u>		<u>PROVISIONAL SUM</u>				
3.01		Allow Provision sums for Transport and removal of debris from University premises.	pro. sum			25,000.00
3.02		Allow Provision sums for unforeseen works which Engineer may think to do as necessary to complete the working good order.	pro. sum			100,000.00
		Sub Total of Provisional Sum Carried to Main Summary				125,000.00

**LANDSCAPING WORK AT FRONT OF PREMISES, DEPARTMENT OF CHEMISTRY,
FACULTY OF SCIENCE, UNIVERSITY OF COLOMBO.**

TENDER NO-MD/MR/C/16/2025

BILL OF QUANTITIES

MAIN SUMMARY

BILL NO	DESCRIPTION	AMOUNT	
		Rs	Cts
BILL NO : 1	PRELIMINARIES	
BILL NO : 2	LANDSCAPING WORK	
BILL NO : 5	PROVISIONAL SUMS	125,000.00	
(a)	Sub Total I	
(b)	Less: Provisional Sums	-125,000.00	
(c)	Sub Total II(a - b)	
(d)	Less: Discount if any (....%)from (c)	
(e)	Sub Total III(c - d)	
(f)	Add: Provisional Sums	125,000.00	
(g)	Sub Total IV (e + f)Total Bid Sum carried to Form of Bid	
(h)	Add : 18% VAT from (i)	
	Grand Total (g+h)	

Bidder's Details

.....
Signature of the Bidder
 Date.....
 Name and Address of the Bidder

Witness Details

.....
Signature of Witness - 1
 Date.....
 Name and Address of the Witness 1

.....
Signature of Witness - 2
 Date.....
 Name and Address of the Witness 2

DAY WORKS SCHEDULE

No	Description	Unit	Rate
	Materials		
1	Cement	50kg (bag)	
2	Sand	01 Cube	
3	Metal(3/4")	01 Cube	
4	Brick (9"tk)	01 Sq.ft	
	Labour		
5	Special Skilled Labour (Carpenter, Electrician, Pipe fitter, Heavy Equipment Operator, Aluminium Fabricator, Tiling)	1 Day	
6	Skilled Labour (Mason, Barbender, Painter, Welder, Mechanic, Glazier, Tinker, Sewerage Labourer)	1 Day	
7	Unskilled Labour	1 Day	
	Equipment		
8	Concrete mixer	1 Day	

Signature and seal of the Bidder:

SECTION – 09
STANDARDS FORMS (BID)

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: Vice Chancellor, University of Colombo

[insert (by PE) name and address of Employer]

Date ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.----- *[insert (by issuing agency number)]*

We have been informed that ----- *[insert by issuing agency name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of *[insert name of Contract]* under Invitation for Bids No----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]*----- *[insert amount in words]*) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the performance security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

Checklist for Bidders

Bidders are advised to fill the following table.

ITEM	ITB Clause	YES (tick)	REFERENCE
Form of Bid			
Addressed to the Employer?	18		
Completed?	18		
Signed?	18		
Bid Security Declaration Form (If required)			
Properly filled and signed	16		
Bid Security (if required)			
Addressed to the Employer ?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount as requested?	16		
Validity 28 days beyond the validity of Bid?	16		
Qualification Information			
All relevant information completed?	4		
Signed?	4		
Addendum			
Contents of the addendum (if any) taken in to account?	10		
BID package			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before Sealing the Bid Package?	19		