



**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**  
**UNIVERSITY OF COLOMBO, SRI LANKA**

**BIDDING DOCUMENT**

**SUPPLY, DELIVERY & FIXING OF FURNITURE TO THE FACULTY OF  
MEDICINE, UNIVERSITY OF COLOMBO.**

**FOM/ AC/GF/NCB/2025/03**

<b>Deadline for the Submission of Bid</b>	<b>13.11.2025</b>		
<b>Bid Validity up to</b>	<b>03.03.2026</b>		
<b>Bid Security</b>	<b>Package No</b>	<b>Amount</b>	
	<b>Full Package</b>	<b>Rs. 275,000.00</b>	
	Package 01	Rs.85,000.00	
	Package 02	Rs. 35,000.00	
	Package 03	Rs.15,000.00	
	Package 04	Rs. 45,000.00	
	Package 05	Rs. 15,000.00	
	Package 06	Rs. 25,000.00	
	Package 07	Rs. 55,000.00	
<b>Bid Security Validity Period</b>	<b>02.04.2026</b>		
<b>Beneficiary</b>	<b>Vice Chancellor, University of Colombo</b>		

**Client**

The Chairman,  
Department Procurement Committee (Minor)  
University of Colombo,  
No. 94, Cumarathunga Munidasa Mawatha,  
Colombo 03,  
Sri Lanka.

# CONTENTS

<b>Content</b>	<b>Page Nos.</b>
<b>Volume 01</b>	
Section I: Instruction to Bidders (ITB)	01 – 13
Section VI: Conditions of Contract (CC)	14 – 25
Section VIII: Contract Forms	26 – 28
<b>Volume 02</b>	
Section II: Bidding Data Sheet (BDS)	30 – 32
Section III: Evaluation and Qualification Criteria	33 – 36
Section IV: Bidding Forms & Price Schedule	37 – 46
Section V: Schedule of Requirements	47- 99
Section VI : Schedule of Requirements (Delivery Schedule)	100
Section VII: Contract Data	101

# VOLUME 01



## **Invitation for Bid (IFB)**

**UNIVERSITY OF COLOMBO**

### **SUPPLY, DELIVERY & FIXING OF FURNITURE TO THE, FACULTY OF MEDICINE, UNIVERSITY OF COLOMBO FOM/ AC/GF/NCB/2025/03**

Chairman, Department Procurement Committee (Minor), University of Colombo, Colombo 03, invites sealed bids from eligible bidders for Supply, Delivery and Fixing of Furniture to the, Faculty of Medicine, University of Colombo as described below.

1. Bidding will be conducted through the National Competitive Bidding (NCB) procedure.
2. Bidder should have at least five years' experience in the relevant field in Sri Lanka.
3. Bidder should have been registered under the Public Contract Act No.03 of 1987 and certificate of registration shall be submitted along with the Bid
4. Interested eligible bidders may obtain further information from the Deputy Bursar/Accounts Branch /Faculty of Medicine (Contact No. 011 2691302) of the University of Colombo, and inspect the bidding documents at the Accounts Branch of the Faculty of Medicine, #25, Kynsey Road, Colombo 08, from 9.00 a.m. to 3.30 p.m. from **27.10.2025 to 12.11.2025** free of charge.
5. A complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Deputy Bursar/Faculty of Medicine, # 25, Kinsey Road, Colombo 08, University of Colombo and upon payment of a non-refundable fee of Rupees **5,000/-**. Non - refundable fee can be paid to the Main Collection Account of to the University of Colombo at any branch of People's Bank using reference No. 505170600013. The document may be purchased until 3.30 p.m. from **27.10.2025 to 12.11.2025**.
6. **Pre bid meeting** will be held on **04/11/2025 at 10.00 a.m.** at Board Room – Dean's Office, Faculty of Medicine, #25, Kynsey Road, Colombo 08. Interested bidders may attend the pre-bid meeting at their own cost.
7. The bids shall be deposited in the 'Tender Box' available in the Dean's Office of the Faculty of Medicine, University of Colombo, or Bids must be delivered in duplicate to the Deputy Bursar, No; 25, Faculty of Medicine, Kynsey Road, Colombo 08 on or before 2.30 p.m. on **13.11.2025**. Please indicate the "**Supply, Delivery & Fixing of Furniture to the Faculty of Medicine, University of Colombo – FOM/ AC/GF/NCB/2025/03**" on top of the left corner of the envelop.

8. All bids must be accompanied by an unconditional, on demand Bid Security from any commercial bank registered under the Central Bank of Sri Lanka as specified in the following table. If the bidder wishes to quote for all the packages, the total Bid Security is Rs. 275,000.00 or If a bidder intends to quote for multiple packages, they may be allowed to provide a bid security covering the total value of all the packages

Tender No and Name	Bid Security		Bid security validity	Beneficiary
	Package No	Amount		
Supply, Delivery & Fixing of Furniture to the Faculty of Medicine, University of Colombo FOM/AC/GF/NCB/2025/03	<b>Full Package</b>	<b>Rs. 275,000.00</b>	02/04/2026	Vice Chancellor, University of Colombo
	Package 01	Rs.85,000.00		
	Package 02	Rs. 35,000.00		
	Package 03	Rs.15,000.00		
	Package 04	Rs. 45,000.00		
	Package 05	Rs. 15,000.00		
	Package 06	Rs. 25,000.00		
	Package 07	Rs. 55,000.00		

9. Late bids will be rejected. The bids shall be deposited in the ‘Tender Box’ available in the Dean’s Office of the Faculty of Medicine, # 25, Kynsey Road, Colombo 08 or sent under registered cover to be received before the deadline to the address “Deputy Bursar, Faculty of Medicine, University of Colombo, No; 25, Kynsey Road, Colombo 08”. The bids will be opened immediately after closing of the bids **on 13.11.2025 at 2.30 p.m.**, in the presence of the bidders or their authorized representatives who choose to attend the bid opening

**The Chairman**

**Department Procurement Committee (Minor)**

**University of Colombo.**

**94, Cumaratunga Munidasa Mawatha,**

**Colombo 3.**

# Section I

## Instructions to Bidders

ITB shall be read in conjunction with the Section II, Bidding Data Sheet (BDS), which shall take precedence over ITB.

### General

<b>1. Scope of Bid</b>	<p>1.1 The Purchaser indicated in the Bidding Data Sheet (BDS), issues these Bidding Documents for the supply of Goods and Related Services incidental thereto as specified in Section V, Schedule of Requirements. The name and identification number of this procurement are specified in the BDS. The name, identification, and number of lots (individual contracts), if any, are provided in the BDS.</p> <p>1.2 Throughout these Bidding Documents:</p> <p>(a) the term “in writing” means communicated in written form by mail (other than electronic mail) or hand delivered with proof of receipt;</p> <p>(b) if the context so requires, “singular” means “plural” and vice versa; and</p> <p>(c) “day” means calendar day.</p>
<b>2. Source of Funds</b>	<p>2.1 Payments under this contract will be financed by the source specified in the BDS.</p>
<b>3. Ethics, Fraud and Corruption</b>	<p>3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines published by National Procurement Agency:</p> <ul style="list-style-type: none"><li>▪ Parties associated with Procurement Actions, namely, suppliers/contractors and officials shall ensure that they maintain strict confidentiality throughout the process;</li><li>▪ Officials shall refrain from receiving any personal gain from any Procurement Action. No gifts or inducement shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.</li></ul> <p>3.2 The Purchaser requires the bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:</p> <p>(a) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;</p> <p>(b) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;</p>

	<p>(c) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and</p> <p>(d) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.</p> <p>3.3 If the Purchaser found any unethical practices as stipulated under ITB Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.</p>
<b>4. Eligible Bidders</b>	<p>4.1 All bidders shall possess legal rights to supply the Goods under this contract.</p> <p>4.2 A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:</p> <p>(a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents; or</p> <p>(b) submit more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid.</p> <p>4.3 A Bidder that is under a declaration of ineligibility by the National Procurement Agency (NPA), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available at the website of NPA, <a href="http://www.npa.gov.lk">www.npa.gov.lk</a>.</p> <p>4.4 Foreign Bidder may submit a bid only if so stated in the in the BDS.</p>
<b>5. Eligible Goods and Related Services</b>	<p>5.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute (SLSI). In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards.</p>
	<b>Contents of Bidding Documents</b>
<b>6. Sections of Bidding Documents</b>	<p>6.1 The Bidding Documents consist of 2 Volumes, which include all the sections indicated below, and should be read in conjunction with any addendum issued in accordance with ITB Clause 8.</p> <p>Volume 1</p> <ul style="list-style-type: none"> <li>• Section I. Instructions to Bidders (ITB)</li> <li>• Section VI. Conditions of Contract (CC)</li> <li>• Section VIII. Contract Forms</li> </ul>

	<p>Volume 2</p> <ul style="list-style-type: none"> <li>• Section II. Bidding Data Sheet (BDS)</li> <li>• Section III. Evaluation and Qualification Criteria</li> <li>• Section IV. Bidding Forms</li> <li>• Section V. Schedule of Requirements</li> <li>• Section VII. Contract Data</li> <li>• Invitation For Bid</li> </ul> <p>6.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.</p>
<b>7. Clarification of Bidding Documents</b>	<p>7.1 A prospective Bidder requiring any clarification of the Bidding Documents including the restrictiveness of specifications shall contact the Purchaser in writing at the Purchaser's address specified in the BDS. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have purchased the Bidding Documents, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8.</p>
<b>8. Amendment of Bidding Documents</b>	<p>8.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum.</p> <p>8.2 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have purchased the Bidding Documents.</p> <p>8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 23.2</p>
	<p><b>Preparation of Bids</b></p>
<b>9. Cost of Bidding</b>	<p>9.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.</p>
<b>10. Language of Bid</b>	<p>10.1 The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the Bidder and the Purchaser, shall be written in English language.</p>



<p><b>11. Documents Comprising the Bid</b></p>	<p>11.1 The Bid shall comprise the following:</p> <p>(a) Bid Submission Form and the applicable Price Schedules, in accordance with ITB Clauses 12, 14, and 15;</p> <p>(b) Bid Security or Bid-Securing Declaration, in accordance with ITB Clause 20;</p> <p>(c) documentary evidence in accordance with ITB Clauses 18 and 29, that the Goods and Related Services conform to the Bidding Documents;</p> <p>(d) documentary evidence in accordance with ITB Clause 18 establishing the Bidder's qualifications to perform the contract if its bid is accepted; and</p> <p>(e) any other document required in the BDS.</p>
<p><b>12. Bid Submission Form and Price Schedules</b></p>	<p>12.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p>
<p><b>13. Alternative Bids</b></p>	<p>13.1 Alternative bids shall not be considered.</p>
<p><b>14. Bid Prices and Discounts</b></p>	<p>14.1 The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract.</p> <p>14.2 Any discount offered against any single item in the price schedule shall be included in the unit price of the item. However, a Bidder wishes to offer discount as a lot the bidder may do so by indicating such amounts appropriately.</p> <p>14.3 If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the BDS, prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction separately.</p> <p>14.4 (i) Prices indicated on the Price Schedule shall include all duties and sales and other taxes already paid or payable by the Supplier:</p> <p>(a) on components and raw material used in the manufacture or assembly of goods quoted; or</p> <p>(b) on the previously imported goods of foreign origin.</p> <p>(ii) However, VAT shall not be included in the price but shall be indicated separately;</p> <p>(iii) the price for inland transportation, insurance and other related services to deliver the goods to their final destination;</p> <p>(iv) the price of other incidental services</p>

	<p>14.5 The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 31.</p> <p>14.6 All lots, if any, and items must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items.</p>
<b>15. Currencies of Bid</b>	15.1 Unless otherwise stated in Bidding Data Sheet, the Bidder shall quote in Sri Lankan Rupees and payment shall be payable only in Sri Lanka Rupees.
<b>16. Documents Establishing the Eligibility of the Bidder</b>	16.1 To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms.
<b>17. Documents Establishing the Conformity of the Goods and Related Services</b>	<p>17.1 To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section V, Schedule of Requirements.</p> <p>17.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description (given in Section V, Technical Specifications) of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.</p> <p>17.3 The Bidder shall also furnish a list giving full particulars, including quantities, available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period if specified in the BDS following commencement of the use of the goods by the Purchaser.</p>
<b>18. Documents Establishing the Qualifications of the Bidder</b>	<p>18.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:</p> <p>(a) A Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods;</p> <p>(b) that, if required in the BDS, in case of a Bidder not doing business within Sri Lanka, the Bidder is or will be (if awarded the contract) represented by an Agent in Sri Lanka equipped and able to carry out the Supplier's maintenance, repair and spare parts stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and</p> <p>(c) that the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.</p>

<p><b>19. Period of Validity of Bids</b></p>	<p>19.1 Bids shall remain valid until the date specified in the BDS. A bid valid for a shorter date shall be rejected by the Purchaser as non-responsive.</p> <p>19.2 In exceptional circumstances, prior to the expiration of the bid validity date, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB Clause 20, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid.</p>
<p><b>20. Bid Security</b></p>	<p>20.1 The Bidder shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration, as specified in the BDS.</p> <p>20.2 The Bid Security shall be in the amount specified in the BDS and denominated in Sri Lanka Rupees, and shall:</p> <ul style="list-style-type: none"> <li>(a) at the bidder’s option, be in the form of either a bank draft, a letter of credit, or a bank guarantee from a banking institution;</li> <li>(b) be issued by an institution acceptable to Purchaser. The acceptable institutes are published in the NPA website, <a href="http://www.npa.gov.lk">www.npa.gov.lk</a>.</li> <li>(c) be substantially in accordance with the form included in Section IV, Bidding Forms;</li> <li>(d) be payable promptly upon written demand by the Purchaser in case the conditions listed in ITB Clause 20.5 are invoked;</li> <li>(e) be submitted in its original form; copies will not be accepted;</li> <li>(f) remain valid for the period specified in the BDS.</li> </ul> <p>20.3 Any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 20.1 and 20.2, may be rejected by the Purchaser as non-responsive.</p> <p>20.4 The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder’s furnishing of the Performance Security pursuant to ITB Clause 43.</p> <p>20.5 The Bid Security may be forfeited or the Bid Securing Declaration executed:</p> <ul style="list-style-type: none"> <li>(a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub-Clause 19.2; or</li> <li>(b) if a Bidder does not agreeing to correction of arithmetical errors in pursuant to ITB Sub-Clause 30.3</li> <li>(c) if the successful Bidder fails to: <ul style="list-style-type: none"> <li>(i) sign the Contract in accordance with ITB Clause 42;</li> <li>(ii) furnish a Performance Security in accordance with ITB Clause 43.</li> </ul> </li> </ul>

<p><b>21. Format and Signing of Bid</b></p>	<p>21.1 The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly mark it as "ORIGINAL." In addition, the Bidder shall submit a copy of the bid and clearly mark it as "COPY." In the event of any discrepancy between the original and the copy, the original shall prevail.</p> <p>21.2 The original and the Copy of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.</p> <p>21.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.</p>
	<p style="text-align: center;"><b>Submission and Opening of Bids</b></p>
<p><b>22. Submission, Sealing and Marking of Bids</b></p>	<p>22.1 Bidders may always submit their bids by mail or by hand.</p> <p>(a) Bidders submitting bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." These envelopes containing the original and the copy shall then be enclosed in one single envelope.</p> <p>22.2 The inner and outer envelopes shall:</p> <p>(a) Bear the name and address of the Bidder;</p> <p>(b) be addressed to the Purchaser in accordance with ITB Sub-Clause 23.1;</p> <p>(c) bear the specific identification of this bidding process as indicated in the BDS; and</p> <p>(d) bear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 261. If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.</p>
<p><b>23. Deadline for Submission of Bid</b></p>	<p>23.1 Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.</p> <p>23.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.</p>
<p><b>24. Late Bids</b></p>	<p>24.1 The Purchaser shall not consider any bid that arrives after the deadline for submission of bids, in accordance with ITB Clause 23. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.</p>
<p><b>25. Withdrawal, and Modification of Bids</b></p>	<p>25.1 A Bidder may withdraw, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 22, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB Sub-Clause 21.2, (except that no copies of the withdrawal notice are required). The</p>

	<p>corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:</p> <p>(a) submitted in accordance with ITB Clauses 21 and 22 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked "WITHDRAWAL," or "MODIFICATION;" and</p> <p>(b) received by the Purchaser prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 23.</p> <p>25.2 Bids requested to be withdrawn in accordance with ITB Sub-Clause 25.1 shall be returned to the Bidders only upon notification of contract award to the successful bidder in accordance with sub clause 41.1.</p> <p>25.3 No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.</p>
<p><b>26. Bid Opening</b></p>	<p>26.1 The Purchaser shall conduct the bid opening in public at the address, date and time specified in the BDS.</p> <p>26.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding bid may be opened at the discretion of the Purchaser. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Envelopes marked "MODIFICATION" shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening. Only envelopes that are opened and read out at Bid opening shall be considered further.</p> <p>26.3 All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid-Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out at Bid opening shall be considered for evaluation. No Bid shall be rejected at Bid opening except for late bids, in accordance with ITB Sub Section I Clause 24.1.</p> <p>26.4 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, or modification; the Bid Price, per lot if applicable, including any discounts, and the presence or absence of a Bid Security or Bid-Securing Declaration. The bids that were opened shall be resealed in separate envelopes, promptly after the bid opening. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders who submitted bids in time.</p>
	<p><b>Evaluation and Comparison of Bids</b></p>
<p><b>27. Confidentiality</b></p>	<p>27.1 Information relating to the examination, evaluation, comparison, and post-qualification (if applicable) of bids, and recommendation of contract</p>

	<p>award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.</p> <p>27.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid.</p> <p>27.3 Notwithstanding ITB Sub-Clause 27.2, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, from the time of bid opening to the time of Contract Award, it should do so in writing.</p>
<b>28. Clarification of Bids</b>	<p>28.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, request any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered for purpose of evaluation. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 30.</p>
<b>29. Responsiveness of Bids</b>	<p>29.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.</p> <p>29.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:</p> <p>(a) affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or</p> <p>(b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or</p> <p>(c) if rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.</p> <p>29.3 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.</p>
<b>30. Nonconformities, Errors, and Omissions</b>	<p>30.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.</p> <p>30.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or</p>

	<p>omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>30.3 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:</p> <p>(a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;</p> <p>(b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</p> <p>(c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.</p> <p>30.4 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid-Securing Declaration shall be executed.</p>
<p><b>31. Preliminary Examination of Bids</b></p>	<p>31.1 The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.</p> <p>31.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the Bid shall be rejected.</p> <p>(a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;</p> <p>(b) Price Schedules, in accordance with ITB Sub-Clause 12;</p> <p>(c) Bid Security or Bid Securing Declaration, in accordance with ITB Clause 20.</p>
<p><b>32. Examination of Terms and Conditions; Technical Evaluation</b></p>	<p>32.1 The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the CC and the Contract Data have been accepted by the Bidder without any material deviation or reservation.</p> <p>32.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 17, to confirm that all requirements specified in Section V, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.</p>

	<p>32.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 29, the Purchaser shall reject the Bid.</p>
<p><b>33. Conversion to Single Currency</b></p>	<p>33.1 If the bidders are allowed to quote in foreign currencies in accordance with sub clause 15.1, for evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in foreign currencies in to Sri Lankan Rupees using the selling rates prevailed 28 days prior to closing of bids as published by the Central Bank of Sri Lanka. If this date falls on a public holiday the earliest working day prior to the date shall be applicable.</p>
<p><b>34. Domestic Preference</b></p>	<p>34.1 Domestic preference shall be a factor in bid evaluation only if stated in the BDS. If domestic preference shall be a bid evaluation factor, the methodology for calculating the margin of preference and the criteria for its application shall be as specified in Section III, Evaluation and Qualification Criteria.</p>
<p><b>35. Evaluation of Bids</b></p>	<p>35.1 The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.</p> <p>35.2 To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in this ITB Clause 35.</p> <p>35.3 To evaluate a Bid, the Purchaser shall consider the following:</p> <p>(a) the Bid Price as quoted in accordance with clause 14;</p> <p>(b) price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 30.3;</p> <p>(c) price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.2; and 14.3</p> <p>(d) adjustments due to the application of the evaluation criteria specified in the BDS from amongst those set out in Section III, Evaluation and Qualification Criteria;</p> <p>(e) Adjustments due to the application of a domestic preference, in accordance with ITB Clause 34 if applicable.</p> <p>35.4 The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the factors stated in ITB Sub-Clause 35.3, if specified in BDS. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids</p>



	<p>35.5 If so specified in the BDS, these Bidding Documents shall allow Bidders to quote for one or more lots, and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations, is specified in Section III, Evaluation and Qualification Criteria.</p>
<b>36. Comparison of Bids</b>	<p>36.1 The Purchaser shall compare all substantially responsive bids to determine the lowest evaluated bid, in accordance with ITB Clause 35.</p>
<b>37. Post Qualification of the Bidder</b>	<p>37.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.</p> <p>37.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 18.</p> <p>37.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.</p>
<b>38. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids</b>	<p>38.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.</p>
	<b>Award of Contract</b>
<b>39. Award Criteria</b>	<p>39.1 The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.</p>
<b>40. Purchaser's Right to Vary Quantities at Time of Award</b>	<p>40.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section V, Schedule of Requirements, provided this does not exceed twenty five percent (25%) or one unit whichever is higher and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.</p>

<p><b>41. Notification of Award</b></p>	<p>41.1 Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.</p> <p>41.2 Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.</p> <p>41.3 Upon the successful Bidder's furnishing of the signed Contract Form and performance security pursuant to ITB Clause 43, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 20.4.</p>
<p><b>42. Signing of Contract</b></p>	<p>42.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Bidder to sign it.</p> <p>42.2 Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.</p>
<p><b>43. Performance Security</b></p>	<p>43.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VIII Contract forms. The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders pursuant to ITB Sub-Clause 20.4.</p> <p>43.2 Failure of the successful Bidder to submit the abovementioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.</p>

## Section VI

### Conditions of Contract

<b>1. Definitions</b>	<p>1.1 The following words and expressions shall have the meanings hereby assigned to them:</p> <p>(a) "Contract" means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.</p> <p>(b) "Contract Documents" means the documents listed in the Contract Agreement, including any amendments thereto.</p> <p>(c) "Contract Price" means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.</p> <p>(b) "Day" means calendar day.</p> <p>(e) "Completion" means the fulfillment of the supply of Goods to the destination specified and completion of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.</p> <p>(f) "CC" means the Conditions of Contract.</p> <p>(g) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.</p> <p>(h) "Purchaser" means the entity purchasing the Goods and Related Services, as specified in the Contract Data.</p> <p>(i) "Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.</p> <p>(j) "Subcontractor" means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.</p> <p>(k) "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.</p> <p>(l) "The Project Site," where applicable, means the place named in the Contract Data.</p>
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<b>2. Contract Documents</b>	2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.
<b>3. Fraud and Corruption</b>	<p>3.1 The Government of Sri Lanka requires the Purchaser as well as bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:</p> <p>(i) “corrupt practice” means offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;</p> <p>(ii) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;</p> <p>(iii) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and</p> <p>(iv) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.</p>
<b>4. Interpretation</b>	<p>4.1 If the context so requires it, singular means plural and vice versa.</p> <p>4.2 Entire Agreement</p> <p>The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.</p> <p>4.3 Amendment</p> <p>No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.</p> <p>4.4 Severability If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.</p>
<b>5. Language</b>	5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written

	<p>in English language. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.</p> <p>5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.</p>
<b>6. Joint Venture, Consortium or Association</b>	<p>6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.</p>
<b>7. Eligibility</b>	<p>7.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute. In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards, such as British Standards.</p>
<b>8. Notices</b>	<p>8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the Contract Data. The term “in writing” means communicated in written form with proof of receipt.</p> <p>8.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.</p>
<b>9. Governing Law</b>	<p>9.1 The Contract shall be governed by and interpreted in accordance with the laws of the Democratic Socialist Republic of Sri Lanka.</p>
<b>10. Settlement of Disputes</b>	<p>10.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.</p> <p>10.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be</p>

	<p>commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the Arbitration Act No:11 of 1995.</p> <p>10.3 Notwithstanding any reference to arbitration herein,</p> <p>(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and</p> <p>(b) the Purchaser shall pay the Supplier any monies due the Supplier.</p>
<b>11. Scope of Supply</b>	11.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.
<b>12. Delivery and Documents</b>	12.1 Subject to CC Sub-Clause 32.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. Where applicable the details of shipping and other documents to be furnished by the Supplier are specified in the Contract Data.
<b>13. Supplier's Responsibilities</b>	13.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with CC Clause 11, and the Delivery and Completion Schedule, as per CC Clause 12.
<b>14. Contract Price</b>	14.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.
<b>15. Terms of Payment</b>	<p>15.1 The Contract Price, shall be paid as specified in the Contract Data.</p> <p>15.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to CC Clause 12 and upon fulfillment of all other obligations stipulated in the Contract.</p> <p>15.3 Payments shall be made promptly by the Purchaser, but in no case later than twenty eight (28) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.</p>
<b>16. Taxes and Duties</b>	16.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.
	17.1 If required as specified in the Contract Data, the Supplier shall, within fourteen (14) days of the notification of contract award, provide a

<p><b>17. Performance Security</b></p>	<p>performance security of Ten percent (10%) of the Contract Price for the performance of the Contract.</p> <p>Period of performance security would be 05 months from the date of letter of award.</p> <p>17.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.</p> <p>17.3 As specified in the Contract Data, the Performance Security, if required, shall be in Sri Lanka Rupees and shall be in the format stipulated by the Purchaser in the Contract Data, or in another format acceptable to the Purchaser.</p> <p>17.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations.</p>
<p><b>18. Copyright</b></p>	<p>18.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.</p>
<p><b>19. Confidential Information</b></p>	<p>19.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under CC Clause 19</p> <p>19.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.</p> <p>19.3 The above provisions of CC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.</p>

	19.4 The provisions of CC Clause 19 shall survive completion or termination, for whatever reason, of the Contract.
<b>20. Subcontracting</b>	<p>20.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.</p> <p>20.2 Subcontracts shall comply with the provisions of CC Clauses 3 and 7.</p>
<b>21. Specifications and Standards</b>	<p>21.1 Technical Specifications and Drawings</p> <p>(a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.</p> <p>(b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.</p> <p>(c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with CC Clause 32.</p>
<b>22. Packing and Documents</b>	22.1 The Supplier shall pack the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.
<b>23. Insurance</b>	23.1 Unless otherwise specified in the Contract Data, the Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery.
<b>24. Transportation</b>	24.1 Unless otherwise specified in the Contract Data, responsibility for arranging transportation of the Goods shall be a responsibility of the supplier.
<b>25. Inspections and Tests</b>	25.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the Contract Data.



25.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place as specified in the Contract Data. Subject to CC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.

25.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in CC Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.

25.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.

25.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.

25.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.

25.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to CC Sub-Clause 25.4.

25.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to CC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.

<p><b>26. Liquidated Damages</b></p>	<p>26.1 Except as provided under CC Clause 31, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the Contract Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those Contract Data. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to CC Clause 34.</p>
<p><b>27. Warranty</b></p>	<p>27.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.</p> <p>27.2 Subject to CC Sub-Clause 21.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.</p> <p>27.3 Unless otherwise specified in the Contract Data, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract Data.</p> <p>27.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.</p> <p>27.5 Upon receipt of such notice, the Supplier shall, within the period specified in the Contract Data, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.</p> <p>27.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the Contract Data, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.</p>
<p><b>28. Patent Indemnity</b></p>	<p>28.1 The Supplier shall, subject to the Purchaser's compliance with CC Sub-Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual</p>

	<p>property right registered or otherwise existing at the date of the Contract by reason of:</p> <p>(a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and</p> <p>(b) the sale in any country of the products produced by the Goods. Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.</p> <p>28.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in CC Sub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.</p> <p>28.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.</p> <p>28.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.</p> <p>28.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.</p>
<p><b>29. Limitation of Liability</b></p>	<p>29.1 Except in cases of criminal negligence or willful misconduct,</p> <p>(a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and</p>

	<p>(b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement</p>
<p><b>30. Change in Laws and Regulations</b></p>	<p>30.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Sri Lanka that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with CC Clause 14.</p>
<p><b>31. Force Majeure</b></p>	<p>31.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.</p> <p>31.2 For purposes of this Clause, “Force Majeure” means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>31.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.</p>
<p><b>32. Change Orders and Contract Amendments</b></p>	<p>32.1 The Purchaser may at any time order the Supplier through notice in accordance CC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:</p> <p>(a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;</p> <p>(b) the method of shipment or packing;</p> <p>(c) the place of delivery; and</p>

	<p>(d) the Related Services to be provided by the Supplier.</p> <p>32.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.</p> <p>32.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>32.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.</p>
<p><b>33. Extensions of Time</b></p>	<p>33.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to CC Clause 12, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.</p> <p>33.2 Except in case of Force Majeure, as provided under CC Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to CC Clause 26, unless an extension of time is agreed upon, pursuant to CC Sub-Clause 33.1.</p>
<p><b>34. Termination</b></p>	<p>34.1 Termination for Default</p> <p>(a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:</p> <p>(i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to CC Clause 33;</p> <p>(ii) if the Supplier fails to perform any other obligation under the Contract; or</p>

	<p>(iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in CC Clause 3, in competing for or in executing the Contract.</p> <p>(b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to CC Clause 34.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.</p> <p>34.2 Termination for Insolvency.</p> <p>(a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser 34.3 Termination for Convenience.</p> <p>(a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.</p> <p>(b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:</p> <p>(i) to have any portion completed and delivered at the Contract terms and prices; and/or</p> <p>(ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.</p>
<p><b>35. Assignment</b></p>	<p>35.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.</p>

## **Section VIII**

### **Contract Forms**

#### **1. Contract Agreement**

THIS CONTRACT AGREEMENT is made

the [ insert: number] day of [ insert: month], [ insert: year].

BETWEEN

(1) [ insert complete name of Purchaser], a [ insert description of type of legal entity, for example, an agency of the Ministry of..... or corporation and having its principal place of business at [ insert address of Purchaser] (hereinafter called “the Purchaser”), and

(2) [ insert name of Supplier], a corporation incorporated under the laws of [ insert: country of Supplier] and having its principal place of business at [ insert: address of Supplier] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz [insert brief description of Goods and Services] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of [insert Contract Price in words and figures, expressed in the Contract currency (ies) ] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:

(a) This Contract Agreement

(b) Contract Data

(c) Conditions of Contract

(d) Technical Requirements (including Schedule of Requirements and Technical Specifications)

(e) The Supplier’s Bid and original Price Schedules

(f) The Purchaser’s Notification of Award

(g) [Add here any other document(s)]

3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: [insert signature]

in the capacity of [ insert title or other appropriate designation]

in the presence of [insert identification of official witness]

For and on behalf of the Supplier

Signed: [insert signature of authorized representative(s) of the Supplier]

in the capacity of [ insert title or other appropriate designation]

in the presence of [ insert identification of official witness]



## 2. Performance Security

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated] ----- [Issuing Agency's Name, and Address of Issuing Branch or Office] -----Beneficiary: ----- [Name and Address of Employer] -----  
-----

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that----- [name of Supplier] (hereinafter called "the Supplier") has entered into Contract No. ----- [reference number of the contract] dated ----- with you, for the ----- Supply of-----[name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required. At the request of the Supplier, we -----[name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- -[amount in figures] (-----) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein. This guarantee shall expire, no later than the .... day of ....., 20 [insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

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# VOLUME 02

## Section II

### Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as need, in the notes in italics mentioned for the relevant ITB Clauses.]

<b>ITB Clause Reference</b>	<b>A. General</b>
<b>ITB 1.1</b>	The Purchaser is: <b>University of Colombo, Faculty of Medicine</b>
<b>ITB 1.1</b>	The name and identification number of the Contract are:  Supply, Delivery & Fixing of Furniture to the Faculty of Medicine, University of Colombo. FOM/ AC/ NCB/2025/03
<b>ITB 2.1</b>	The source of funding is : <b>GOSL</b>
<b>ITB 4.4</b>	Foreign bidders are allowed to participate in bidding: <b>Not Allowed</b>
	<b>B. Contents of Bidding Documents</b>
<b>ITB 7.1</b>	For clarification of bid purposes only, the Purchaser's address is:  Attention: <b>Deputy Bursar/ Accounts Branch /Faculty of Medicine</b>  Address: <b>Faculty of Medicine, University of Colombo, No; 25, Kynsey Road, Colombo 08.</b>  Telephone: <b>011 2691302</b>
	<b>C. Preparation of Bids</b>
<b>ITB 11.1 (e)</b>	The Bidder shall submit the following additional documents: <ul style="list-style-type: none"> <li>● <b>A complete Company Profile of the bidders</b></li> <li>● <b>Date of commencing business in Sri Lanka - BRC</b></li> <li>● <b>Past 05 years experience in the relevant industry in Sri Lanka.</b></li> <li>● <b>VAT registration certificate</b></li> <li>● <b>Bidder should have been registered under the Public Contract Act No.03 of 1987 and certificate of registration shall be submitted along with the Bid</b></li> <li>● <b>Warranty Certificate</b></li> <li>● <b>Required specifications</b></li> </ul>

<b>ITB 14.3</b>	The Bidders may quote following minimum quantities:  Bids are being invited for individual contracts (Package) or any combination of contacts ( packages)																		
<b>ITB 15.1</b>	The bidder shall quote the local expenditure in <b>Sri Lankan Rupees.</b>																		
<b>ITB 17.3</b>	Period of time the Goods are expected to be functioning (for the purpose of spare parts): <b>Not Applicable</b>																		
<b>ITB 18.1 (b)</b>	After sales service is : <b>Not Required</b>																		
<b>ITB 19.1</b>	The bid shall be valid until: <b>03/03/2026</b>																		
<b>ITB 20.1</b>	(a) Bid shall include a Bid Security addressed to the Vice Chancellor, University of Colombo (issued by commercial bank registered under Central Bank of Sri Lanka) included in Section IV Bidding Forms																		
<b>ITB 20.2</b>	The amount of the bid security shall be as follows <table border="1" data-bbox="470 855 935 1216"> <thead> <tr> <th>Package No</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td><b>Full Package</b></td> <td><b>Rs. 275,000.00</b></td> </tr> <tr> <td>Package 01</td> <td>Rs85,000.00</td> </tr> <tr> <td>Package 02</td> <td>Rs. 35,000.00</td> </tr> <tr> <td>Package 03</td> <td>Rs.15,000.00</td> </tr> <tr> <td>Package 04</td> <td>Rs. 45,000.00</td> </tr> <tr> <td>Package 05</td> <td>Rs. 15,000.00</td> </tr> <tr> <td>Package 06</td> <td>Rs. 25,000.00</td> </tr> <tr> <td>Package 07</td> <td>Rs. 55,000.00</td> </tr> </tbody> </table> The validity period of the bid security shall be until: <b>02/04/2026</b>	Package No	Amount	<b>Full Package</b>	<b>Rs. 275,000.00</b>	Package 01	Rs85,000.00	Package 02	Rs. 35,000.00	Package 03	Rs.15,000.00	Package 04	Rs. 45,000.00	Package 05	Rs. 15,000.00	Package 06	Rs. 25,000.00	Package 07	Rs. 55,000.00
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Package 06	Rs. 25,000.00																		
Package 07	Rs. 55,000.00																		
	<b>D. Submission and Opening of Bids</b>																		
<b>ITB 22.2 (c)</b>	The inner and outer envelopes shall bear the following identification marks:  <b>Supply, Delivery &amp; Fixing of Furniture to the Faculty of Medicine, University of Colombo FOM/ AC/ NCB/2025/03</b>																		

<p><b>ITB 23.1</b></p>	<p>For bid submission purposes, the purchaser’s address is:  Attention: <b>Deputy Bursar,</b>  Address: <b>Faculty of Medicine, University of Colombo,</b>  <b># 25, Kynsey Road, Colombo 08.</b></p> <p>The deadline for the submission of bids is:  Date: <b>13/11/2025</b>  Time: <b>2.30 p.m.</b></p>
<p><b>ITB 26.1</b></p>	<p>The Bid Opening shall take place at:</p> <p>Address: <b>Board Room, Dean’s Office</b>  <b>Faculty of Medicine,</b>  <b># 25, Kynsey Road, University of Colombo, Colombo 8.</b></p> <p>Date: <b>13/11/2025</b>  Time: <b>2.30 p.m.</b></p>
	<p><b>E. Evaluation and Comparison of Bids</b></p>
<p><b>ITB 34.1</b></p>	<p>Domestic preference shall not be a bid evaluation factor.</p>
<p><b>ITB 35.3 (d)</b></p>	<p>The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria:</p> <p>(a) Deviation in Delivery schedule: Not applicable</p> <p>(b) Deviation in payment schedule: Not applicable</p> <p>(c) The cost of major replacement components, mandatory spare parts and service: Not applicable</p>
<p><b>ITB 35.4</b></p>	<p>The factors and methodology used for evaluation: item wise</p>
<p><b>ITB 35.5</b></p>	<p>Bidders shall be allowed to quote for one or more lots. (refer to Section III Evaluation and Qualification Criteria, for the evaluation methodology, if appropriate)</p>

## **Section III**

### **Evaluation and Qualification Criteria**

#### **1. Evaluation Criteria (ITB 35.3 (d))**

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as specified in ITB Sub Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the following criteria and methodologies.

##### **(a) Delivery schedule**

###### **Option 1**

The Goods specified in the List of Goods are required to be delivered within the acceptable time range (after the earliest and before the final date, both dates inclusive) specified in Section VI, Delivery Schedule. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non responsive. Within this acceptable period, an adjustment, as specified in BDS Sub-Clause 35.3(d), will be added, for evaluation purposes only, to the bid price of bids offering deliveries later than the "Earliest Delivery Date" specified in Section VI, Delivery Schedule.

###### **Option 2**

The goods covered under this invitation are required to be delivered within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

###### **Option 3**

The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of price per week of variation from the specified delivery schedule.

a) Deviation in payment schedule.

b) Bidders shall state their bid price for the payment schedule outlined in the Contract Data. Bids shall be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Purchaser may consider the alternative payment schedule and the reduced bid price offered by the Bidder selected on the basis of the base price for the payment schedule outlined in the Contract Data.

Or

- (ii) The Contract Data stipulate the payment schedule specified by the Purchaser. If a bid deviates from the schedule and if such deviation is considered acceptable to the Purchaser, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in the Contract Data, at the rate per annum specified in BDS Sub-Clause 35.3 (d).
- (c) Cost of major replacement components, mandatory spare parts, and service.
  - (i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the BDS Sub-Clause 17.3, is in the List of Goods. An adjustment equal to the total cost of these items, at the unit prices quoted in each bid, shall be added to the bid price, for evaluation purposes only. Add quantities

Or

- (a) The Purchaser will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the BDS Sub-Clause 17.3. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price, for evaluation purposes only.
- (d) Specific additional criteria

Other specific additional criteria to be considered in the evaluation, and the evaluation method shall be detailed in BDS Sub-Clause 35.3(d)

## 2. Evaluation Criteria (ITB 35.4) – None

Required specification

Warranty period

05 years Experience in relevant business

Evaluation will be done by item wise not the lot or package

## 3. Multiple Contracts (ITB 35.5)

The Purchaser shall award multiple contracts to the Bidder that offers the lowest evaluated combination of bids (one contract per bid) and meets the post-qualification criteria (this Section III, Sub-Section ITB 37.2 Post-Qualification Requirements)

The Purchaser shall:

- (a) evaluate only lots or contracts that include at least the percentages of items per lot and quantity per item as specified in ITB Sub Clause 14.6
- (b) take into account:
  - (i) the lowest-evaluated bid for each lot and
  - (ii) the price reduction per lot and the methodology for its application as offered by the Bidder in its bid”

### 3. Post qualification Requirements (ITB 37.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

#### Qualification Criteria:

- (a) Bids may be submitted by any reputed supplier who has a registered business in Sri Lanka or any accredited local agent who takes fullest responsibility for the whole bid. The local agent shall submit evidence of status, obligations, power of attorney and any other documentary evidence that he is duly authorized and eligible to bid on behalf of the manufacturer.
- (b) The bidders should also have previous experience of at least five years in the supply of Furnitures and also technical and financial capability necessary to perform the contract.
- (c) Bids will be rejected as non-responsive if documentary evidence in proof of above has not been provided.
- (d) If an Agent submits bids on behalf of more than one Manufacturer, unless each such bid is accompanied by a separate Bid Form for each bid, and a bid security when required for each bid, and authorization from the respective Manufacturer, all such bids will be rejected as non-responsive.
- (e) Bidders should possess the Certificate of Business Registration issued by a Governmental Authority/Registrar of Companies/Provincial Registrar of Business in the relevant category.
- (f) Bidders offering goods under their own brand names should provide along with their bids a current certification/s of quality, in conformity with ISO. Bids not complying with this requirement may be treated as no-responsive.

### 4. Domestic Preference (ITB 34.1)

If the Bidding Data Sheet so specifies, the Purchaser will grant a margin of preference to goods manufactured in Sri Lanka for the purpose of bid comparison, in accordance with the procedures outlined in subsequent paragraphs.



Bids will be classified in one of three groups, as follows:

(a) Group A: Bids offering goods manufactured in Sri Lanka, for which (i) labor, raw materials, and components from within Sri Lanka account for more than thirty (30) percent of the price quoted; and (ii) the production facility in which they will be manufactured or assembled has been engaged in manufacturing or assembling such goods at least since the date of bid submission.

(b) Group B: All other bids

All evaluated bids in each group will then be compared to determine the lowest evaluated bid of each group. Such lowest evaluated bids shall be compared with each other and if as a result of this comparison a bid from Group A, it shall be selected for the award.

If, as a result of the preceding comparison, the lowest evaluated bid is from Group B, all Group B bids will then be further compared with the lowest evaluated bid from Group A, after adding to the evaluated bid price of goods offered in the bid for Group B, for the purpose of further comparison only an amount equal to .... % of the bid price.

**Section IV**  
**Bidding Forms**

**Bid Submission Form**

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:

No.:

To: **Faculty of Medicine, University of Colombo**

We, the undersigned, declare that:

- a) We have examined and have no reservations to the Bidding Documents, including Addenda No.:
- b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services  
Supply, Delivery and fixing Furniture to the Faculty of Medicine, University of Colombo.
- c) The total price of our Bid without VAT, including any discounts offered is:  
.....
- d) The total price of our Bid including VAT, and any discounts offered is:  
.....
- e) Our bid shall be valid for the period of time specified in ITB Sub-Clause 19.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (g) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- (h) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.

(I) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed:

In the capacity of

Name:

Duly authorized to sign the bid for and on behalf of:

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

## Price Schedule

### Supply, Delivery & Fixing Furniture to the Faculty of Medicine, University of Colombo- FOM/ AC/NCB/2025/03

Serial No:	Description	Qty (Nos.)	All inclusive Unit Price (Excluding VAT) Rs.	All-inclusive Total Price (Excluding VAT) Rs.	VAT Rs.	All-inclusive Total Price (including VAT) Rs.
	<b>Package 01</b>					
01	Half Door Cupboard	7				
02	Office Cupboard Wooden - Type I	6				
03	Office Cupboard Wooden - Type II	9				
04	Office cupboard- Type III	2				
05	Executive Tables- Type I	8				
06	Executive Table- L Shaped Type II	2				
07	Computer Tables- Type I	5				
08	Computer Table- Type II	1				
09	Office Table with 02 drawers( 01 lockable)+ Side return with key board Tray	6				

10	Wooden Office Table set (Main table, side table & mobile pedestal)	3				
11	Office Table- Type I	4				
12	Polyhedral (Half hexagonal) Tables	124				
13	Reception Table	1				
14	Wooden Office Table set (Main table & mobile Pedestal - Type II)	7				
15	Office Table -Small Type III	3				
16	Office table- Type IV	15				
17	Office Tables- Type V	2				
18	Coffee Table- Type I	2				
19	Coffee Table- Type II	1				
20	Coffee Table- Type III	1				
21	Coffee Table- Type IV	2				

22	Oval shape- conference Table	1				
23	Round Table	4				
24	Book Rack- TypeI	1				
25	Book Rack- Type II	6				
26	Locker Unit - L1	1				
27	Locker Unit - L 2	1				
28	Workstation	2				
29	4 gang workstation	1				
30	Small standard study Desk and a chair	1				
31	Wodden Filing Rack	1				
	<b>Package 02</b>					
32	Office Filling Cabinets	11				

33	Steel Office Cupboard	26				
34	Glass fronted steel Cupboard Type I	2				
35	Steel Dining Chairs	12				
36	Dining Table -Type I	1				
37	Dining Table- Type II	18				
38	Dining Chair- Type I	60				
	<b>Package 03</b>					
39	Office Cupboard- Type IV	1				
40	Wooden Cupboard with glazed doors	1				
41	Dining table with 4 chairs	1				
42	Study Desk	8				
43	Small standard study Desk and a chair	1 set				

44	Buffet Table	3				
45	Banquet Table	10				
46	Foot Rest	16				
	<b>Package 04</b>					
47	Computer Chairs	4				
48	Executive Chairs	7				
49	High back chair- Type I	24				
50	High back chair- Type II	2				
51	Revolving Chairs	2				
52	Low back chair	21				
53	Reception Chair	2				
54	Mid Back chair with arms	31				



55	Visiting Chairs	18				
56	Office Visitor Chairs	4				
57	Visitor Chairs Type I	115				
58	Juna Chairs	4				
59	Visitor Chair- Type II	10				
60	Counter Chairs	7				
61	Dining Chair- Type II	4				
	<b>Package 05</b>					
62	Plastic Arm Chair- Type 1	10				
63	Plastic Arm Chair - Type 2	20				
64	Plastic Chairs	50				
65	Plastic Chair - dining	6				
66	Plastic Table	1				
	<b>Package 06</b>					
67	Cushioned sofa L shaped with a centre table	1				

68	Sofa Type I	2				
69	Sofa Type II	2				
70	3 Seater Fabric Sofa	1				
71	Lobby Seater	3				
72	Single Seater -Lobby Seats	46				
73	Single Seater - Lobby Seats (Wooden)	8				
74	Humpty	10				
75	Bean Bags	16				
	<b>Package 07</b>					
76	Lab Stools with back - Type I	212				
77	Lab Stools with back - Type II	31				
78	Lab stools without back	30				

Total price without Taxes (in SLR) .....

Total price without Taxes (in words) ..... Vat

Registration No: ..... Total

Price with VAT: ..... Total

Price with VAT (in words) : .....

**Name of the Authorized person:** .....




**Signature of the Authorized person:** .....



**Date:** .....



<b>Summary of Quoted packages</b>	
<b>Package</b>	<b>Amount in Rs.</b>
Package 1	
Package 2	
Package 3	
Package 4	
Package 5	
Package 6	
Package 7	
TOTAL	



## Section V

### Schedule of Requirements

No	Specification			Bidder's Response (Yes/No)	If "No" comment/s on the offer
	<b>Package 01</b>				
01	Half Door Cupboard	07 No	Length	78 cm	
			Width	40 cm	
			Height	197.5 cm	
			Made out of Particle Melamine Board		
			Colour	Dark Brown or Light Brown- 06 Nos light wood or light oak- 01 No	
			Warranty	03 years against manufacturing defects	
02	Office Cupboard wooden- Type I	06 No	Length	78 cm	
			Width	40 cm	
			Height	123 cm	
			Made out of Particle Melamine Board		
			02 Fixed Shelves (03 Compartments)		
			Warranty	03 years against manufacturing defects	
03	Office Cupboard wooden - Type II	09	Make	Please Specify	
			Model	Please Specify	
			Origin	Please Specify	
			Product Type:	Wooden Office Cupboard	
			Material:	MDF Dimensions	
			Length	77cm   Width – 37.5cm   Height – 198.5cm	
			Color	02 nos- White Color 05 nos-Brown color	


				02 Nos- Oak white color		
			warranty	1 years comprehensive warranty		
04	Office Cupboard- Type III	02 Nos	Make	Please Specify		
			Model	Please Specify		
			Country of manufacturing	Please Specify		
			Length	80 cm		
			Width	40 cm		
			Height	83 cm		
			Made out of Particle Melamine Board			
			Color range	Teak		
			02 racks in 02 Compartments			
05	Executive Tables- Type I	08 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Fabricate, Supply and installation of L shaped table made out of 25mm thk. Melamine tabletop and 18mm thk, melamine laminated table base with powder coated steel.			
			Dimensions	L   168cm, W   80cm, H   76.5cm		
			Color	Dark Brown		
			One drawer set	Minimum 3 drawers and lockers		
			Dimensions of the Drawer Set	L 48 cm, D 47 cm, H 64 cm		
			One external cupboard	Minimum 2 drawers with lockers and 2 shelves with a lockable Door		
			Dimensions of the external Cupboard	L 80cm, D 41 cm, H 76.5cm		
			One power manage unit			


				Surface shall be scratch proof		
			Warranty	03 years		
06	Executive Table- L Shaped Type II	2 No	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Fabricated, Supply and installation of L shaped table made out of 25mm thk Melamine tabletop			
			Color	Dark Brown/ Autumn Black		
			Dimensions	191cm x 128 cm x 77cm (LxWxH)		
			One power management Unit			
			Warranty	Please Specify		
07	Computer Tables- Type I	05 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Table type	Computer table with accessories holder		
			25mm thk. Work top & other parts 18mm thk. both side laminated teak veneered melamine board			
			All exposed edging to be provided clip match to teak veneered finish			
			Dimensions	L   120cm, W   60cm, H   77cm &		



			Color	Dark brown		
			The space under table where the user holds feet should be free from any barriers.			
			Surface shall be scratch proof			
			Warranty	Please Specify		
08	Computer Table-Type II	01 No	Material	Engineered wood (e.g., MDF/Particle board) with laminate finish		
				Metal hardware		
				Plastic caster wheels		
				Cherry wood or light walnut finish		
			Dimensions	Height: 120 cm  Width: 80 cm  Depth: 50 cm		
			Warranty	Please Specify		
09	Office Table with 02 drawers( 01 lockable)	06 No	Length	160 cm		
			Width	59.5 cm		
	Side return with key board Tray		Height	76.5 cm		
			Length	80 cm		
			Width	40 cm		
			Height	76.5 cm		
			Made out of Particle Melamine Board			


			Right Handed Side Return			
			Colour	Dark Brown		
			Warranty	03 years against manufacturing defects		
10	Wooden Office Table set (Main table, side table & mobile pedestal)	03 Nos	Make	Please Specify		
 			Model	Please Specify		
			Overall Dimensions	Total Length (Main Desk Side): 210.4 cm (84")		
				Total Length (Side Table Side): 183.4 cm (73")		
			<b>Main Table</b>			
				Length: 183.4 cm (73")		
				Depth: 90 cm (36")		
				Height: 77 cm (31")		
			Features	Appears to be a standard rectangular desk. (Laptop visible on surface for scale)		
			<b>Side Table</b>			
				Length: 210.4 cm (84")		
				Depth: 60 cm (24")		
	Height: 74 cm (30")					







			Features	Integrated keyboard tray		
				Open shelving/compartments on the right side (from the user's perspective when sitting)		
			<b>Mobile Pedestal</b>			
			Type	Mobile, likely with casters (wheels), as it's typically placed under the side table or main table		
			Drawers	Appears to have two drawers, one of which may be lockable		
			Material	engineered wood like MDF or particle board with a laminate finish		
			L-shaped office desk set, designed to fit into a corner			
			The main table and side table are designed to be connected to form an integrated workspace			
			Color (Full set)	light wood or light oak		
			Warranty	03 years Comprehensive warranty		
11	Office Table- Type I	04 No	Material	Engineered wood (MDF/Particle Board) with laminate finish		
				Metal handles and locking mechanisms		
			Color	Wooden- Dark brown		
			Dimensions	Length: 150 cm  Width: 60 cm  Height: 75 cm		
			Features	Rectangular tabletop suitable for laptops, documents, and office supplies		


			Dual pedestal design (both sides) for symmetry and increased storage			
			Central legroom with a modesty panel for user comfort and privacy			
			drawers and 2 cabinets on each side (4 drawers + 4 cabinets total)			
			Sleek metal handles for a modern look			
			Lockable drawers and cabinets for security			
			Warranty	Please Specify		
12	Polyhedral (Half hexagonal) Tables	124 Nos		Please Specify		
			Make & Model	Please Specify		
			Country of Manufacture	Please Specify		
			Color	Brown		
			Table Material	MDF Melamine 25mm thick		
			Leg frame	25 x 50 mm GI box frame powder coated white Bar (RAL 9010), thickness 1.4 mm or please specify the market availability		
			Leg bushes shall be adjustable and matches the size of the table			
			Non marring, anti slip rubber caps on chair legs to protect floors and enhance Stability			
			Warranty	Please Specify		

13	Reception Table	01 No.	Make	Please Specify		
	Model	Please Specify				
	Made out of	18mm (Thickness) Wooden melamine table with 18mm (Thickness) white melamine counter				
	Dimension	L - 1500mm   W - 750mm   H - 1050mm				
	Warranty	Please Specify				
14	Wooden Office Table set (Main table & mobile Pedestal - Type II	07 Nos	Make	Please Specify		
	Model	Please Specify				
	Material	Wood (likely engineered wood such as particle board or MDF with a laminate finish)				
	Color	Light Oak / Light Wood grain finish				
	<b>Main Table</b>					
	Rectangular office desk					
	Integrated mobile pedestal on the left side (when facing the desk).					
	Solid panel legs on both sides for stability					
	Mobile Pedestal					
	Integrated into the desk structure, but appears to be on casters (wheels) for easy mobility/placement					
	Drawers	2 drawers				
The top drawer features a lock with a key (keyhole and key visible)						

			Both drawers have metal handles			
			Warranty	03 years Comprehensive warranty		
15	Office Table –Small Type III	03 Nos	Make	Please Specify		
			Model	Please Specify		
			Material	Wood (likely engineered wood such as particle board or MDF with a laminate finish)		
			Color	Light Oak / Light Wood grain finish		
			Compact, rectangular desk suitable for study or small office use			
			Features integrated storage on the right side (when facing the desk)			
			<b>Storage Components</b>			
			Drawer	One top drawer with a lock and key (keyhole and key visible)		
			Cabinet/Cupboard	One lower cabinet with a single door and a silver pull handle. The door appears to open outwards		
			Solid panel legs providing stability			
			Smooth top surface suitable for writing, a laptop, or a desktop monitor			
			The dark wood finish offers a classic and professional look			
Dimensions:	Height: 70-75 cm					



				Length/Width: 90-120 cm		
				Deep: 45-60 cm		
			Warranty	03 years Comprehensive warranty		
16	Office table- Type IV	15 No	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Dimensions	Length – 150cm   Width – 80cm   Height – 76cm		
			1" tk. Work top & other parts 3/4" thick both side laminated teak veneered melamine board. All exposed edging to be provided clip match to teak veneered finish			
			Scratch proof table top			
			Central locking drawers			
17	Office Tables- Type V	2 Nos	Make	Please Specify		
			Model	Please Specify		
			Country of manufacturing	Please Specify		
			Table size	Length 120 cm  Width 59.5 cm  Height 76.5 cm		
			1" tk. Worktop & other parts 3/4" thick both side laminated teak veneered melamine board			
			All exposed edging to be provided clip match to teak veneered finish			



			Drawer	Completed with set of sliding railing, Handle and approved quality Lock		
			Warranty	Please Specify		
18	Coffee Table- Type I	02 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Dimension	L 86.5cm x W 86.5cm x H 41.5cm		
			All timber parts in class I timber should be treated with two coats of clear wood preservative and two coats of water based sealant as per manufacturers specifications			
			Shape	Round		
			Warranty	Please Specify		
19	Coffee Table- Type II	01 No.	Make	Please Specify		
			Model	Please Specify		
			Made out of	18mm Wooden melamine table top		
			Leg frame	25mm x 25mm GI box bar frame powder coated bar. Thickness 1.4mm or please specify the market availability		
			Dimension	Diameter 600mm   Height - 450mm		
			Colour	wooden colour		

			Warranty	Please Specify		
20	Coffee Table- Type III	01 No	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Shape	Rectangular tabletop		
			Base	Pedestal-style base with a unique angled or "V" shape, broadening at the bottom for stability. Includes integrated open shelving/storage compartments.		
			Materials			
			Tabletop & Base	High-quality engineered wood (e.g, MDF or particle board) with a laminate or veneer finish		
			Color	Blackish Brown		
			<b>Dimensions</b>			
			Length: 100 cm – 120 cm (approx. 39.4 inches – 47.2 inches)			
			Width: 50 cm – 60 cm (approx. 19.7 inches – 23.6 inches)			
		Height: 40 cm – 45 cm (approx. 15.7 inches – 17.7 inches)				
21	Coffee Table- Type IV	02 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		

			Material	MDF with a laminated finish		
			Color	Two-tone finish (dark brown top with light wood base)		
			Dimensions			
			Length	Approx. 100-120 cm		
			Width	Approx. 50-60 cm		
			Height	Approx. 40-50 cm		
			Warranty	Please Specify		
22	Oval shape-conference Table	01 No	Make	Please Specify		
			Model	Please Specify		
			Made out of	1"tk. Melamine table top & other parts ¾" tk.		
			Dimension	Length: 240 cm – 300 cm		
				Width: 100 cm – 120 cm		
				Height: 75 cm		
			Color	Please specify		
			Warranty	01 year Comprehensive warranty		
23	Round Table	4 Nos	Make	Please Specify		
			Model	Please Specify		







			Made out of	1" tk. Melamine table top & other parts 3/4" tk.		
			Dimension	Length- 120cm, Width- 120 cm, Height- 76.3 cm		
			Colour	wooden colour- 01 No Light Oak / Light Wood grain finish- 02 Nos		
			Warranty	Please Specify		
24	Book Rack- Type I	01 No	Material	Wood		
			Colour	Dark Brown		
			Design	Tree-Shaped		
			Height	155 cm		
			Depth	20 cm		
			Width	50 cm		
			Number of Shelves	6 or 7		
			Shelf Angle	Inclined		
			Base Support	Rectangular		
25	Book Rack- Type II	06 No	Material	Engineered wood (e.g., MDF or Particle Board) with wood grain laminate finish		
			Color			


			Dimensions	Height: 180 cm   Width: 60 cm  Depth: 30 cm			
			Features	Tall vertical structure with space-saving footprint			
				5-tier shelving (4 fixed shelves, 5 compartments total)			
				Open-back design			
				Flat top for additional display or utility use			
			Warranty	Please specify			
			26	Locker Unit - L1	01 No.	Make	Please Specify
			Model	Please Specify			
			Made out of	Treated timber			
					All timber parts in Teak (Treated timber) timber should be treated with two coats of clear wood preservative and two coats of water based sealant as per manufactures specifications		
			Dimension	D - 382 mm   L - 2340mm   H - 1941 mm			
			Number of compartments	3 x 4			
					Good quality locks with two keys		
			Hinges	Conceal Hinges			



			Colour	wooden colour/Ash Colour		
			Warranty	Please Specify		
27	Locker Unit - L 2	01 No.	Make	Please Specify		
			Model	Please Specify		
			Made out of	Treated timber		
			All timber parts in Teak (Treated timber) timber should be treated with two coats of clear wood preservative and two coats of water based sealant as per manufactures specifications			
			Dimension	D - 382 mm   L - 3198mm   H - 1941 mm		
			Number of compartments	3 x 6		
			Good quality locks with two keys			
		Hinges	Conceal Hinges			
		Colour	wooden colour/Ash Colour			
		Warranty	Please Specify			
28	Workstation	02 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Color	Dark peach/ Beige		
			Size	Length - 297cm   Width - 257cm   Height - 110cm		

			Material	Laminated MDF top. Partitions & under cabinet.		
				Legs: Steel cubing in a quoted or aluminum finish		
				Leg bushes shall be matching the size of the table and non- marring & anti slip.		
				Partition shall be powder quoted aluminum		
				All exposed edges shall be lipped with lipping not less than 0.5mm to protect from impct, moisture & insects.		
			Under Cabinet	Shall match the size of the work station		
				Each seating will be provided with a under cabinet/ drawer		
				Shall be raised from floor for easy Cleaning		
				Inside cabinet body should not have any gaps for dust accumulate, all joints		
				The doors and drawers shall have full length grab ril that is not projecting outside from door format surface.		
				Doors/ drawers shall be provided with locks and keys		
			Table top	Shall be provided with cable access		
			Warranty	Preferably 03 years		
29	4 gang workstation	1 No	Make	Please Specify		
			Model	Please Specify		

			Origin	Please Specify		
			Dimensions	Length – 250cm   Width – 133cm   Height – 107cm		
			1" tk. Work top & other parts 3/4" thick both side laminated teak veneered melamine board.All exposed edging to be provided clip match to teak veneered finish			
			Warranty	Minimum of 1 year comprehensive warranty		
30	Small standard study Desk and a chair	01 Set	Make	Please Specify		
			Model	Please Specify		
			Dimensions (table)	(LxWxH) cm – 60cm x 40cm x 75 cm		
			Made out of (Table)	All Timber parts in Teak (Treated Timber) timber should be treated with two coats of clear wood preservative and Two coats of water based sealant as per manufacturers specifications		
			Made out of (Chair)	Recyclable polypropylene seat and backrest & anodized 25mm, aluminum legs		
			Color	Please specify		
			Warranty	01 year Comprehensive warranty		
31	Wooden filing rack	01 No	Make	Please Specify		
			Model	Please Specify		
			Material	Wood (likely engineered wood such as particle board or MDF with a laminate finish)		
			Color	Light Oak / Light Wood grain finish		



			Freestanding, vertical storage unit				
			Open-shelf design				
			4 open compartments/tiers for storage.				
			Shelves appear to be fixed (non-adjustable)				
			Dimensions	Height: 180cm to 200cm Width: 60cm to 80cm			
			Warranty	03 years Comprehensive warranty			
	<b>Package 02</b>						
32	Office Filing Cabinets	11 nos	Make	Please Specify			
			Model	Please Specify			
			Origin	Please Specify			
			Dimensions	D   633 mm, W   480 mm, H   1359 mm			
			Made out of	Powder coated steel sheets			
			Thickness of all steel sheets should be 0.7mm. All joints to be welded / bolted and made good.				
			Internal and external all facts to be finished with powder coated over a coat of metal primer				
			Lockability	Good quality door lock with 2 keys			
			Loading capacity per Drawer	25 kg per shelf or higher			
			Number of drawers	4 Nos			


			Color	Grey/ Ash		
			Warranty	03 years		
33	Steel Office Cupboard	26 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Made out of	Powder coated steel sheets		
			Thickness of all steel sheets should be 0.7mm. All joints to be welded / bolted and made good.			
			Internal and external all facts to be finished with powder coated over a coat of metal primer			
			Dimensions	H   180 cm, W   90 cm, D   45 cm		
			Lockability	Good quality door lock with 2 keys		
			Shelf Loading Capacity	25kg per shelf or higher		
			Shelf adjustability	4 Numbers of adjustable shelves		
			Number of shelves	5 or higher		
			Adjustable shelves	shelf interval Min 345 mm		
			Raised from Floor	80 mm – 90 mm		
			Powder Coated	Grey/ Ash		
			Warranty	03 year		


34	Glass fronted steel Cupboard Type I	02 No	Make & Model	Please Specify			
			Country of Manufacture	Please Specify			
			Size	72" x 36" x 18" (as minimum)			
			Construction	0.7 mm powder coated steel (hammer finish)			
			Shelves	3			
			Thickness of steel sheets should be 0.7 mm.				
			All joints to be welded/ bolted and made good				
			Lock	Fitted with high quality lock and supplied minimum 2 keys			
			5mm tk. Clear glass front side				
			One door sash for 03 hingers each				
			Warranty	01 year			
35	Steel Dining Chairs	12 Nos	Make	Please Specify			
			Model	Please Specify			
			Origin	Please Specify			
			Type	Dining/Visitor Chair with metal frame and fabric cushion seat			
			Frame Material	Mild steel frame with powder-coated finish			
				Backrest made of vertical and horizontal metal rods for support and design			
			Seat Material	High-density foam cushion			



				Upholstered with durable fabric		
			Color	Brown colour cushion		
			Dimensions	Seat Height: 45 cm		
				Overall Height: 90 cm		
				Seat Width: 40 cm		
				Seat Depth: 40 cm		
			Legs	Four-legged metal frame		
				Anti-slip plastic tips for floor protection		
			Warranty	Please Specify		
36	Dining Table -Type I	01 No	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Shape	Square		
			Material	Metal frame with a laminated tabletop		
			Color	Black tabletop with chrome-finished legs		
			Legs	Single central support with four-pronged base		
			Dimensions			
			Tabletop size	80 cm x 80 cm		
			Height	75 cm		



			Warranty	Please Specify		
37	Dining Table- Type II	18 No	Brand			
			Model			
			Material	Tabletop: Tempered glass, circular shape.		
				Frame and Legs: Metal, black finish.		
			Size	Diameter: Approx.100 cm		
			Shape	Round		
			Design	Legs: Four curved metal legs converging at the center for stability.		
				Tabletop: Transparent glass with a single-piece design.		
			Warranty	2 year warranty		
38	Dining Chair- Type I	60 No	Brand			
			Model			
			Seat Material	MDF seat with a smooth, polished surface		
			Frame Material	Metal construction with a powder-coated finish for durability and resistance to rust		
			Backrest Design	supported by metal bars for ergonomic support.		
			Finish	Matte black frame with a natural or dark wood finish on the seat.		



			Dimension	Height: Suitable for standard dining table height (around 85–95 cm total height).		
				Seat Diameter: Approximately 40–45 cm.		
				Seat Height: 45–50 cm from the floor		
			Color	Brown		
			Sample Images	See the below images		
			Warranty	2 year warranty		
<b>Package 03</b>						
39	Office Cupboard- Type IV	01 No	Material	Engineering Wood/Laminated plywood or Equal		
			Finish	Matte wood grain laminate		
			Color	Medium brown with visible wood grain		
			<b>Features</b>			
			Upper section	Open display shelf		
				Side glass door cabinet for display		
			Middle Section	Two closed wooden compartment		
			Lower Section	4 door closed storage with metallic handles		
				Including adjustable/fixed internal shelves		
			Handle	Metal (SS or powder coated)		
			Locks	Standard concealed hinges		
			Warranty	Please specify		

40	Wooden Cupboard with glazed doors	01 No	Make	Please Specify			
	Model	Please Specify					
	Dimensions	L W H - 3' x 1.5' x 4'					
	All Timber parts in Teak (Treated Timber) timber should be treated with two coats of clear wood preservative and Two coats of water based sealant as per manufacturers specifications						
	Front door should consist of wooden frame and 5mm clear glass						
	Color	Wooden colors					
	Features	03 nos of shelves					
		Good quality lock with two keys					
		Durability- Heavy used					
	Warranty	01 year Comprehensive warranty					
41	Dining table with 4 chairs	01 Nos	Make	Please Specify			
	Model	Please Specify					
	Origin	Please Specify					
	Set Includes	1 Dining Table + 4 Chairs					
	Table Material	Engineered wood / Solid wood (teak, walnut or equivalent)					
	Chair Material	Same as table - wooden frame and seat					



			Finish	Natural wood grain finish in dark walnut tone		
			Table Design	Rectangular tabletop with straight tapered legs		
			Chair Design	Ergonomic curved backrest with flat seat, straight legs		
			Color	Antique Cherry/ coffee brown		
			Table Dimensions			
				Length: ~120-140 cm		
				Width: ~75-85 cm		
				Height: ~75 cm		
			Chair Dimensions	Seat Height: ~45 cm		
				Height: ~90-100 cm		
			Warranty	Please Specify		
42	Study Desk	08 Nos	Make	Please Specify		
			Model	Please Specify		
			Material	Wood (likely engineered wood such as particle board or MDF with a laminate finish)		
			Color	Light Oak / Light Wood grain finish		
			Compact desk with a directly attached and integrated vertical shelving unit			
			Creates a combined workstation and storage solution			
			<b>Desk Component</b>			


			Type	Rectangular writing/work surface.			
			Legs/Base	Appears to have a solid panel leg on the left side and is supported by the integrated shelving unit on the right			
			Under-desk Space	Open and clear for legroom or a desk chair			
			<b>Integrated Shelving Unit</b>				
			Type	Vertical storage unit directly connected to and extending above the desk surface			
			Shelves	4 shelves, creating 3 open compartments for storage (one large compartment below the desk level, and two smaller compartments above the desk level)			
			The top shelf of the desk extends into the shelving unit				
			Back Panel	Solid back panel for the shelving unit			
			L-shaped or combined unit where the desk surface extends from the side of the shelving unit				
			Space-saving design, ideal for smaller rooms or multi-functional areas				
			Dimensions	Overall Height (Tallest point): Approximately 120-150 cm			
				Desk Height: Standard desk height, around 70-75 cm			
				Overall Length: Approximately 100-140 cm (39-55 inches) depending on the desk surface width			
				Depth: Approximately 50-60 cm (20-24 inches) for the desk and shelving unit			
			Warranty	03 years Comprehensive warranty			
43	Small standard study Desk and a chair	01 Set	Make	Please Specify			
			Model	Please Specify			



			Dimensions (table)	(LxWxH) cm – 60cm x 40cm x 75 cm		
			Made out of (Table)	All Timber parts in Teak (Treated Timber) timber should be treated with two coats of clear wood preservative and Two coats of water based sealant as per manufacturers specifications		
			Made out of (Chair)	Recyclable polypropylene seat and backrest & anodized 25mm, aluminum legs		
			Color	Please specify		
			Warranty	01 year Comprehensive warranty		
44	Buffet Table	03 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Dimension	96"L x 36"W x 36"H		
			Material	Treated Rubber Wood		
			Type	Rectangular Shape		
			Simple and efficient assembly process for quick setup			
			Non-marring, anti-slip rubber caps on chair legs to protect floors and enhance stability			
			Portability with light weight materials and foldable options			
			Warranty	Minimum of 1 year comprehensive warranty		


45	Banquet Table	10 Nos	Make	Please Specify		
	Model	Please Specify				
	Dimension - 72"L x 30"W x 30"H					
	Table top:Mahogani Timber (3/4" thick finish size) finished with water base					
	Frame: made out of 1"*1" box bar finish with black color powder coat finish					
	Frame bottom should be rubber cap fitted to avoid scratching and slippery					
	2 frames per table. Frame should be foldable					
	Type-Rectangular Shape					
	Warranty - Minimum of 1 year comprehensive warranty					
46	Foot Rest	16 Nos	Material	High-quality wood		
	Dimensions	45 cm x 30 cm x 12 cm				
	Slope	4 cm				
	Weight	2.5 kg				
	Comfort Feature	Sloped design for better comfort				
	Base Height (Front)	8 cm (3 1/8")				
	Base Height (Back)	12 cm (4 3/4")				






	<b>Package 04</b>			
47	Computer Chairs	04 nos	Frame	Engineered hardwood frame for strength
	Model	Please Specify		
	Origin	Please Specify		
	Chair Type	Low back armed chair		
	Made out of	Fabric Cushioned		
	Chair arm	PVC		
	Thick hot press plywood upholstered with PU back PU seat			
	Movable with 5 castor wheels			
	Color	Black		
48	Executive Chairs	07 Nos	Make	Please Specify
	Model	Please Specify		
	Origin	Please Specify		
	Chair Type	High back chair with mesh backrest		
	Polyurethane leather upholstered presidential high back chair with chrome plated synthetic leather covered arms			
	Neck rest	Material- HR Foam		
	Pedestal Assembly	Polished aluminum 5 - prong base with castor wheels		
	Space between two arms	21.25"		



			Seat depth	19.5"		
			Maximum adjustable height	52"		
			Colour	Black		
			Warranty	2 Year comprehensive warranty		
49	High back chair- Type I	24 No	Material	Fabric Upholstery		
			Plastic arms			
			Plastic Base			
			Movable with 05 Caster wheel Height Adjustable			
			Space between two arms	21.25"		
			Seat depth	19.5"		
			Seat to back rest height	29.5"		
			Full height	52" (Maximum adjustable height)		
			Color	Maroon (12 nos) Black (08 No)		
			Warranty	02 years against manufacturing defects		
50	High back chair- Type II	02 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Type	Executive Office Chair		



			Material	PU Leather Upholstery		
			Frame	Metal with plastic armrests		
			Base	5-star nylon base with caster wheels		
			Backrest	High-back design with cushioned headrest		
			Seat	Padded seat with ergonomic support		
			Armrests	Fixed curved armrests		
			Height Adjustment	Pneumatic gas lift		
			Swivel	360-degree rotation		
			Color	Black		
			Warranty	Please Specify		
51	Revolving Chairs	2 Nos	Make	Please Specify		
			Model	Please Specify		
			Country of manufacturing	Please Specify		
			Chair Type	Low back revolving chair with arms		
			Seat & Backrest	Improved back support with fabric finish		
			Made out of	Synthetic leather upholstered chair		
			Slade base & polypropylene arms			
			Movable with 05 caster wheels			

			Color	Black		
			Seat Height	Adjustable (typically 45 cm to 55 cm)		
			Seat Width	48 cm		
			Seat Depth	45 cm		
			Back Height	45 cm		
			Warranty	Please Specify		
52	Low back chair	21 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Type	Synthetic leather upholstered chair		
			Arm	Sled base & polypropylene arms		
			Space between two Arms	20.5"		
			Seat depth	20"		
			Seat to back rest height	20"		
			Full height	52" (Maximum adjustable height)		
			Movable with 5 caster wheel			
			Colour	Black		
			Warranty	Please Specify		



53	Reception Chair	02 No.	Make	Please Specify		
			Model	Please Specify		
			Chair Type	Medium back chair with mesh backrest		
			Type of material Fabric			
			Hight adjustable polypropylene arms padded with mesh upholstery and having height			
			Aluminum die-cast 5 prong base with castor wheels			
			Swivel & tilt adjustment, mechanism & 3D - multi-functions adjustable armrest			
			Arms	With arms		
			Seat dimensions	17" x 15.5"		
			Back support	10" x 16"		
			Shape	Flat		
			Number of spokes	5 Nos		
			Spokes height from floor	3"		
			Gas Lift	Yes		
			Height	12.5"		
			Colour	Black		
54	Mid Back chair with arms	31 Nos	Make	Please Specify		
			Model	Please Specify		


			Origin	Please Specify		
			Chair Type	Mid Back		
			Back and Seat	Made out of thick hot press plywood upholstered with fabric		
			Chair Back Rest/Seat	Back side shell covering with PU		
			Features	Height adjustment with gas lift		
			Pedestal Assembly	Nylon finish		
			High quality chair plate for more durability			
			Color	Black 26 /Blue -2		
			Material	Alabama		
			Warranty	Minimum of 1 year comprehensive warranty		
			Warranty	Please Specify		
55	Visiting Chairs	18 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Chair Type	Visitor chair armed		
			Made out of	Nylon base seat (Cushioned) and back rest		
			Arm top	PVC		
			Legs frame	Chromium Plated legs with Floor Protection Bush		


			Color	Black		
56	Office Visitor Chairs	04 No	Dimensions	W   550 mm, D   570 mm, H   800 mm		
			Chair Arms	PVC		
			Dimensions	47 cm x 57 cm x 92 cm		
			Thick hot press plywood upholstered with PU back PU seat			
			Chromium plated with floor protection bush			
			Color	02 nos - Maroon color 02 nos- Black color		
			Warranty	Please Specify		
57	Visitor Chairs Type I	115 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Chair size	36" x 19" x 18"		
			Seat	Made out of thick hot press plywood upholstered with PU Back and PU Seat		
			Chair Arms and Legs Frame	Chromium Plated, Arm top - Padded Cushion		
			Pedestal Assembly	Chromium Plated with Floor Protection Bush		
			Material	Artificial Leather		

			Color	Black		
			Warranty	Minimum of 1 year comprehensive warranty		
58	Juna Chairs	04 Nos.	Make	Please Specify		
			Model	Please Specify		
			Chair Type	Juna chair with curved backrest & Curved armrests		
			Made out of	All timber parts in class 1 timber should be treated with two coats of clear wood preservative and two coats of water based Sealant		
			Seat	Fabric cushioned		
			Dimension	D - 635mm x W - 585mm x H - 890mm		
			Colour	Light blue/Light green		
			Warranty	Please Specify		
59	Visitor Chair- Type II	10 Nos.	Make	Please Specify		
			Model	Please Specify		
			Seat & Backrest	Cushioned, Fabric : Nylon / Alabama		
			Stackability	Yes		
			Grade	Quality commercial grade		
			Frame	Powder coated box bar frame,		
			Arms	without arm		







			Dimension	W - 45cm   D - 40cm   H - 83 cm		
			Colour	Blue		
			Warranty	Please Specify		
60	Counter Chairs	07 Nos.	Make	Please Specify		
			Model	Please Specify		
			Chair Type	Counter Chair with 3 legs		
			Made out of	Treated wood		
			Dimension	Diameter - 38 cm   H - 44 cm		
			Stackability	Yes		
			Colour	Wooden colour		
			Warranty	Please Specify		
61	Dining Chair- Type II	04 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Frame Material	Chrome-finished metal		
			Seat Material	Cushioned with synthetic leather upholstery		
			Seat Color	Dark green/black		


			Backrest	Metal ladder-back design with curved support		
			Legs	Four-legged with additional horizontal supports for stability		
			Dimensions			
			Seat height:	45 cm		
			Overall height:	90 cm		
			Warranty	Please Specify		
	<b>Package 05</b>					
62	Plastic Arm Chair - Type 1	10 Nos	Material	Plastic (Frame and seat)		
			Arm Rest	With Armrest		
			Back Type	Mid Back		
			Colour	Dark Brown		
			Dimensions	19 × 23 × 16.5 inches		
			Weight	3.5 kg - 4.00 kg		
			Warranty	1 Year or more		
63	Plastic Arm Chair - Type 2	20 Nos	Frame Material	High-quality plastic		
			Backrest	Ventilated backrest for airflow and comfort		
			Armrests	Integrated armrests for added support		

			Legs	Sturdy plastic legs with reinforced structure		
			Colour	Black		
			Finish	Matte finish		
			Dimensions	L 62 cm × W 57 cm × H 89 cm		
			Weight	2.5 kg – 3.00 kg		
			Weight Capacity	Approx. 100-150 kg		
			Features	Stackable, durable, easy to clean		
			Waterproof	Yes		
64	Plastic Chairs	50	Make & Model	Please Specify		
			Country of Manufacture	Please Specify		
			Recyclable polypropylene seat and backrest			
			anodized 25 mm			
			Aluminum legs			
			Length	57 cm		
			Width	48 cm		
			Height	80 cm		
			Color	Brown/Black		
			Warranty	Please Specify		

65	Plastic Chair - dining	06 No	Make	Please Specify			
			Model	Please Specify			
			Made out of	Plastic			
			Features	Stackability			
			Color	Please specify			
			Warranty	01 year Comprehensive warranty			
66	Plastic Table	01 No	Material	Plastic			
			Colour	Dark Brown			
			Dimensions	46 inches (L) x 24 inches (W) x 30 inches (H)			
			Surface Finish	Smooth, Matte			
			Base Type	Four-legged with non-slip feet			
			Weight Capacity	More than 50 kg			
			Portability	Lightweight, Easy to Move			
	<b>Package 06</b>						
67	Cushioned sofa L shaped with a centre table	01 No	5-6 Seater sofa				
			Steel frames with durability & strength				

			Upholstery material	Leather or equal		
			Color & Finish	Ash/Purple/Blue, Upholstery & frame finishes		
			Dimension	One side 210cm, other 180cm		
			Warranty	02 years		
			Center table	Square type		
68	Sofa – Type I	02 No.	Make	Please Specify		
			Model	Please Specify		
			Made out of	Fabric alabama with form cushioned		
			Dimension	L – 1500mm   W – 800mm   H- 830mm		
			Colour	Light blue/Light green		
			Warranty	Please Specify		
69	Sofa –Type II	02 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Type	Roland Sofa		
			Frame Material	Stainless steel		
			Upholstery Material	Premium PU leather		



			Dimensions			
			3 Seater: Length – 165cm   Width – 78cm   Height – 91cm			
			1 Seater: Length – 79cm   Width – 78cm   Height – 91cm			
			Color	Black		
			Warranty	1 year comprehensive warranty		
70	3 Seater Fabric Sofa	01 No	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Type	3-Seater Sofa		
			Frame Material	Engineered wood or hardwood internal frame		
			Upholstery	High-quality soft fabric upholstery in light beige tone		
			Cushion Type	Fixed seat and back cushions with medium-firm padding		
			Support	Webbed or spring base support with high-resilience foam		
			Arm Style	Straight, wide armrests with fabric finish		
			Leg Material	Tapered wooden or metal legs with angled design (gold or wood-finish tone)		
			Leg Height	Approx. 10-15 cm (for elevated appearance and easy cleaning)		



			Pillows	2 decorative square cushions with triangle-patterned fabric covers		
			Color	Beige		
			Dimensions	Width: 180-200 cm		
				Depth: 85-95 cm		
				Height:85 cm		
			Warranty	01 Year		
71	Lobby Seater	03 No	Seat Type	Lobby seater Square shaped backrest, no armrests		
			Made out of	Wooden Structure and Fabric upholstery with foam cushioned		
			Dimension	L Length - 61cm   Width - 75cm   Height - 87cm (One piece)		
			Seating arrangement	03		
			Color	Maroon & Black 02 nos Blue and black- 01 no		
			Warranty	Please specify		
72	Single Seater Lobby Seats	46 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Dimensions			
			Width	Approximately 20-24 inches (suitable for a single person)		
			Depth	Approximately 24-30 inches to provide ample seating space		





Seat Height	15-18 inches from the ground, ideal for comfortable seating		
Backrest Height	Approximately 30-36 inches to support the back adequately		
Material			
Upholstery	High-density foam cushioning covered with durable, high-quality fabric. The fabric is a bold blue color, likely a polyester blend, which is known for its durability and ease of cleaning		
Frame	Constructed with a sturdy wooden or metal frame to ensure longevity and support		
Seat Cushion			
Type	Fixed cushion with medium-firm padding to provide comfort while maintaining its shape		
Foam Density	High-density foam (D28 or higher) for the seat to prevent sagging over time		
Backrest			
Design	Slightly angled backrest for ergonomic support		
Padding			
Base			
Base Type	Upholstered box base that sits flush with the floor, offering a seamless look and stability		
Legs	Hidden legs or a floor-gripping base to keep the seat in place on different flooring types		
Additional Features			
Modular Design	Can be paired with other similar seats to form a larger seating area		




				if needed		
			Cover	Removable and washable cover for easy maintenance (depending on the manufacturer)		
			Warranty	Please Specify		
73	Single Seater Lobby Seats (Wooden)	08 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Dimension	L 74cm x W 83cm x H 92cm		
			Material	Fabric Cushioned (Easy maintained)		
			All timber parts in class I timber should be treated with two coats of clear wood preservative and two coats of water based sealant as per manufacturers specifications			
			Fabric Color	Beige		
			Structure	Timber- Please Specify		
			Warranty	Please Specify		
74	Humpty	10 Nos.	Make	Please Specify		
			Model	Please Specify		
			Made out of	Fabric form cushioned, Fabric : Alabama		
			Dimension	Diameter - 450 mm x H - 450mm		
			Colour	Green/Yellow/Red		
			Warranty	Please Specify		

75	Bean Bags	16 Nos	Make	Please Specify		
 	Model	Please Specify				
	Origin	Please Specify				
	<b>Dimensions:</b>					
	Height	Approximately 35 inches (89 cm)				
	Width	Approximately 30 inches (76 cm)				
	Depth	Approximately 35 inches (89 cm)				
	Seating Height	Approximately 15 inches (38 cm) from the ground				
	Material					
	Outer Fabric	Durable polyester or microfiber fabric, stain-resistant, and easy to clean				
	Inner Lining	Double-layered inner lining for added strength and to prevent bean spillage				
	Filling	High-density polystyrene beads for optimal comfort and support				
	Color					
	<b>Brown Bean Bag:</b> Rich chocolate brown color					
	<b>Maroon Bean Bag:</b> Deep maroon color to add a pop of warmth to the library environment.					
	<b>Dark Green</b>					
	Design					
Ergonomic shape to support the back and provide comfortable seating for extended periods.						

			Features a handle on the top for easy movement within the library.		
			Double-stitched seams for enhanced durability in high-traffic areas.		
			Zipper closure with a safety lock to ensure the beans stay securely inside.		
			Weight Capacity		
			Suitable for users weighing up to 300 pounds (136 kg).		
			Maintenance		
			Outer cover is removable and machine-washable for easy maintenance.		
			Inner liner is secured with an additional zipper for easy refilling if necessary.		
			Additional Features		
			Waterproof and stain-resistant coating for longevity in a university setting.		
			Non-slip base to prevent movement on different flooring types within the library.		
			Warranty	Please Specify	
	<b>Package 07</b>				
76	Lab Stools with back Type I	212 Nos	Make	Please Specify	
			Model	Please Specify	
			Origin	Please Specify	
			Material	Synthetic leather/high elastic sponge/eucalyptus wood	
			Seat Size(w*d)	Φ330mm	
			Back Size(w*h)	340*160mm	

			Function	Only seat up and down adjust		
			Height Adjustable Range	400-540mm(from seat to ground)		
			Base	Φ 560mm /High-quality cold-rolled steel pipe stamping forming, electroplating		
			Foot Ring	Foot Ring : Φ 400mm, fixed on base		
			High-quality cold-rolled steel pipe stamping forming, electroplating Wheels - PA Nylon, Fixed and Moveable optional			
			ESD Version - system resistance 10E4 ——10E9 Ω			
			Warranty	Minimum of 1 year comprehensive warranty		
77	Lab Stools with back Type II	31 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Material	Synthetic leather/high elastic sponge/eucalyptus wood		
			Adjustment	Pneumatic Adjustment: 19.75-27.5 in		
			Seat Width	18in, Depth: 17in, Thickness: 1.5in		
			Back Width	16.5in, Height: 12in, Thickness: 1in		
			Footring	20 in diameter round tube chrome foot ring with internal lock		
			Seat Material	Rugged polyurethane that is self-skinning, chemical- and puncture-resistant, easily cleaned, and soil resistant		
			Color	Black		
			Tilt	Ergonomic 8 degree forward and 3 degree backward seat tilt locks in place		

			Feet	black dual-wheel, self-braking, non-marring casters (suitable for both hard and carpeted floors)		
			Base	Nylon Reinforced Fiberglass Base		
			Base Width	24in		
			Base Depth	24in		
			Weight (lbs)	35		
			Weight Capacity	300 lbs		
			Warranty	5 year parts, lifetime on pneumatic lift, 5 year on upholstery		
78	Lab stools without back	30 Nos	Make	Please Specify		
			Model	Please Specify		
			Origin	Please Specify		
			Adjustment	Pneumatic Adjustment: 17.75-25.5 in		
			Seat	Diameter 12.5in, Thickness: 2in		
			Footring	18 in diameter round tube chrome foot ring with knob lock		
			Color	Black (one color)		
			Seat Material	Rugged polyurethane that is self-skinning, chemical and puncture-resistant, easily cleaned, and soil resistant		
			Feet	Black dual-wheel, self-braking, non-marring casters (suitable for both hard and carpeted floors)		
			Base	Nylon Reinforced Fiberglass Base		
			Base Width	25 in		

	Base Depth	25 in		
	Weight (lbs)	26		
	Weight Capacity	300 lbs		
	Warranty	15 year parts, lifetime on pneumatic lift		

# Bid Guarantee

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

..... [insert issuing agency's name, and address of issuing branch or office]  
Beneficiary..... [name and address of Purchaser] Date ..... [insert (by issuing agency) date] BID GUARANTEE No.: ..... [insert (by issuing agency) number] We have been informed that..... [insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called "the Bidder") has submitted to you its bid dated..... [insert (by issuing agency) date] (hereinafter called "the Bid") for the supply of [insert name of Supplier] under Invitation for Bids No. .... [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ..... [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ..... [insert amount in figures] ..... [insert amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ..... (insert date) Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date..... [signature(s) of authorized representative(s)]

# Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: [insert date (as day, month and year) of Bid Submission]

No.: [insert number of bidding process]

To: [insert complete name of Purchaser]

## WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]



**Section VI**  
**Schedule of Requirements (Delivery Schedule)**

<b>Serial No:</b>	<b>Description</b>	<b>Earliest Delivery</b>	<b>Bidder's Offered Delivery Date ***</b>
1	Supply, Delivery & Fixing of Furniture to the Faculty of Medicine, University of Colombo FOM/ AC/NCB/2025/03  Delivery Location – Multiple locations within the Faculty of Medicine, University of Colombo.	60 Days	

\*\*\* Form the date of Delivery period

## Section VII

### Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

<b>CC 1.1(i)</b>	The Purchaser is: Faculty of Medicine, University of Colombo
<b>CC 1.1 (m)</b>	The Project Site(s)/Final Destination(s) is/are: Faculty of Medicine, University of Colombo
<b>CC 8.1</b>	For notices, the Purchaser's address shall be:  Attention: Deputy Bursar  Address: University of Colombo, Faculty of Medicine, # 25, Kynsey Road, Colombo 08  Telephone: 011 2691302
<b>CC 15.1</b>	CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:  Payment shall be made in Sri Lanka Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.
<b>CC 17.1</b>	A Performance Security - 10% Period of performance security would be 01 Year + 28 Days from the date of letter of award
<b>CC 26.1</b>	The liquidated damage shall be: 1% of the contract value per week
<b>CC 26.1</b>	The maximum amount of liquidated damages shall be: 10 % of the Contract Value