



Invitation for Bids
Photographic Coverage – General & Postgraduate Convocation
Schedule to be held on -2025 & 2026
UNIVERSITY OF COLOMBO, SRI LANKA

Sealed bids are invited from competent photographers for the following Convocations of the University of Colombo.

General Convocation-2024	Dates will be announced later
General Convocation-2025	Dates will be announced later
Postgraduate Convocations 2024 and 2025	Dates will be announced later
All Other Awarding Ceremonies	Dates will be announced later

Number of graduands who will be conferred their degrees at the General Convocation will be approximately **4000** per Convocation respectively.

Bid forms and bid conditions shall be obtained from the Deputy Bursar/Supplies of the University from **24th February 2025** to **11th March 2025** on production of the receipt for payment of a non-refundable fee of Rs. **1000/-** with a written request. Non-refundable fee can be paid to the University of Colombo Main Collection Account of the Peoples Bank at Thimbirigasyaya Branch using the reference No. 505170600013 from any Peoples bank branch. The interested bidders should successfully complete 03 similar projects (Convocations) during last three years (2022/2023/2024) and provide evidence of previous experience to eligible the tender.

Duly completed Sealed Bid forms should be addressed to the Chairman, Department Procurement Committee, University of Colombo, No. 94, Cumaratunga Munidasa Mawatha, Colombo 03 and deposited in the Tender Box available in the Registrar's Office or sent under registered cover to be received before the deadline at the address given above. The words **“Photography Coverage – Convocation Schedule to be held on 2025 & 2026”** should be written on the top left hand corner of the envelope. The bids will be accepted until **2.30 p.m. 12th March 2025** and will be opened on the same day immediately after closing the bids. Late bids will not be entertained.

[Download Bidding Document](#)

Chairman

Department Procurement Committee,
University of Colombo
94, Cumaratunga Munidasa Mawatha,
Colombo 03.