

31.3.2020

Members of Council

Rector

Deans

Directors,

Librarian

Registrar

Bursar

Heads of Departments, Units and Centres

Administrative Staff

President / Secretary of University of Colombo Alumni Associations & Societies

Dear Venerable Sir, Reverend Sir, Sir/Madam, Colleagues, Friends

**Re: Helping Needy Undergraduate Students – University of Colombo**

I seek your fullest support with regard to the above issue.

As per deliberations made on the above issue by the Council of the University of Colombo on 30th March 2020, it was recognized that there are a sizeable number of students who need financial support to cope with the sudden cessation of family revenue by the COVID19 related shut down. It was noted that despite the possibility of providing the Mahapola scholarship and bursary payments in March 2020 for the previous month, such students need to give their best commitment to continue with their study courses from within the confines of their homes. It is noteworthy that on-line teaching facilities, offered through the good offices of the UGC and coordinated by the UCSC, need all students to be encouraged to utilize.

It was decided to establish an Endowment Fund for such needy students, which includes more than 80 students with special needs, currently registered with the UoC. Plans have been made to ensure that the deserving recipients will be identified through a coordinated process of administrative staff/academic counsellor systems within each campus/faculty/institute/school that is recommended by Rector, Dean/ Director to the Student Welfare Branch of College House.

We have in line with the decision of the Council allocated a portion of Vice Chancellor's Fund as seed money for this Endowment Fund. This fund will be maintained and audited as a separate ledger account.

We seek your best support to contribute.

We seek the support of alumni and well-wishers of the UoC to help us support these students, who have to deal with very difficult circumstances in their socio-economically challenging settings.

I do hereby confirm that confidentiality of students will be fully ensured.

Your contributions can be credited to the university account No **086100171189650 People's Bank Thimbirigasyaya** which will be formally acknowledged by the Bursar, on behalf of the Finance Division of the University of Colombo.

My sincere appreciation for your generous support during these extremely challenging times.  
I wish you the best of health and safety.

Yours truly,

Chandrika Wijeyaratne  
Vice Chancellor