

**Guidelines for preparation of abstracts/Extended abstracts**  
**Eleventh Annual Scientific Sessions – 14<sup>th</sup> June 2019**  
**Institute of Biochemistry, Molecular Biology & Biotechnology**  
**University of Colombo**

**1. Guidelines for preparation of abstracts**

- i) Title should be brief and explain the study reported. Capital letters should be used only for the first letter in the first word of the title and proper nouns.
- ii) The authors names and addresses –
  - a. Capital letters should be used only for the initials and the first letters of the surnames of authors.
  - b. The address of the Institution in which the work was carried out should be included under the author's name.
  - c. If the collaborators are from different Institutions, the addresses of the Institutions should be included in brief. In this case, the addresses of the co-authors should be indicated by a number in superscript after the author's names and before the respective addresses as shown below.

Perera AAU<sup>1</sup>, Weerasena OVDSJ<sup>1</sup>, Dasanayake PN<sup>2</sup>

<sup>1</sup>Institute of Biochemistry, Molecular Biology and Biotechnology, University of Colombo.<sup>2</sup>Department of Botany, University of Sri Jayewardenepura.

- iii) The text of the abstract (Unstructured) should not exceed 300 words.
- iv) Standard abbreviations of SI units should be used.
- v) The abstract should be coherent and free of language errors.
- vi) Two copies of abstract should be submitted electronically on separate pages of a single word document.
  - a. The first copy should contain names(s) of author(s) and Institute affiliations.
  - b. The second copy should carry only the title and the text and should not contain names(s) of author(s) and place(s) where the research has been carried out.
- vii) A maximum of five keywords should be provided.
- viii) Acknowledgements should be restricted to the names of funding agencies.
- ix) Use font "Times new Roman" size 11 with 1.5 line spacing on A4 paper.

**2. Guidelines for preparation of extended abstracts**

- i) The text should not exceed 1000 words.
- ii) The extended abstract should cover the following aspects: background, Objective, Materials & Methods, Results, Conclusions and References.
- iii) The extended abstract should be coherent and free of language errors.
- iv) Two copies of the extended abstract should be submitted electronically on separate pages of a single word document.

- a. The first copy should contain names(s) of author(s) and Institute affiliations.
- b. The second copy should carry only the title and the text and should not contain names(s) of author(s) and place(s) where the research has been carried out.
- v) Tables and diagrams can be included and should be referred to as Table 1 and Fig 1.
- vi) References should be limited to only essential ones.
- vii) Use font “Times new Roman” size 11 with 1.5 line spacing on A4 paper.

### **3. Declaration by authors**

- i) The declaration form must be signed and returned by the Corresponding Author via email (scanned copy) along with each abstract submitted.
- ii) All correspondence will be addressed to the Corresponding Author. If the Corresponding Author is a student, it is mandatory that the declaration form should be signed by the supervising authors(s).
- iii) In the event that the presenter indicated in the submission form is unable to present the paper, it is the responsibility of the Corresponding Author either to withdraw the paper in advance or arrange for one of the Co-authors to present the paper.

### **4. Abstract submission**

- i) Soft copy should be e-mailed to [nlbandara@ibmbb.cmb.ac.lk](mailto:nlbandara@ibmbb.cmb.ac.lk) with the subject heading as “11<sup>th</sup> IBMBB Annual Scientific Sessions”.
- ii) Organizing committee reserves the right to edit the accepted abstracts for clarity.
- iii) Abstract submission fee - Rs: 250/=
- iv) Registration fee (state sector) - Rs. 500/=
- v) Registration fee (private sector) - Rs. 1000/=
- vi) Payment should be made in cash or by cheque drawn in favour of Institute of Biochemistry, Molecular Biology & Biotechnology.

Editor  
Eleventh IBMBB Annual Scientific Sessions  
Institute of Biochemistry, Molecular Biology & Biotechnology  
University of Colombo  
90, Cumaratunga Munidasa, Mawatha  
Colombo 3

2019-02-27