

APPLICATION FOR ADMISSION
TO THE DAY CARE CENTER / EARLY CHILDHOOD DEVELOPMENT CENTER
UNIVERSITY OF COLOMBO

1) Full Name of the Child:

.....
(underline the name by which the child is to be addressed)

2) Date of Birth: *(Attach a certified copy of Birth Certificate)*

Age: Yrs. Months Days

3) Sex:

4) If Attending School Yes/No:

5) i) Full name of Mother/Father/Guardian:

.....

ii) Permanent Address:

.....

Tel. No:

6) i) Workplace of Mother/Guardian:

ii) Address of the Work Place:

.....

Tel.No:

7) i) Workplace of Father:

.....

ii) Address of the Workplace:

.....

.....

Tel.No:

8) Person to contact in case of emergency with Address and Tel.No:.....

.....

9) Any condition medical or otherwise of the child that the authorities need to be aware of.....

.....
10) Time duration of staying at the Daycare Center (Please mark “√” as appropriate)

Morning and Evening Sessions:

Morning Session only:

Evening Session only:

11) Monthly Charges for the Day Care Center are as follows:

	Applicants of UOC	Applicants from the Institutions of the UOC	Applicants from the other Universities	External Applicants
Admission Fee	-	-	Rs. 5,000.00	Rs. 10,000.00
One Session	Rs. 750.00	Rs. 1,500.00	Rs. 2,000.00	Rs. 5,000.00
Morning and Evening Sessions	Rs. 1,000.00	Rs. 2,000.00	Rs. 3,250.00	Rs 6,500.00

Morning Session: from 7.00 a. m. to 12.30 p.m.

Evening Session: from 12.30 p.m. to 5.00 p.m.

I certify that the above information is true and correct. I agree to admit and pick up my child on time and I also agree to pay the Fee for the Day Care Center in the first week of every month.

Date:

.....
Signature of Mother/Father/Guardian

****Only for University Employees**

Deputy/ Asst. Registrar
Student & Staff Affairs,

I Certify that Mr./Mrs. is attached to the
..... (Faculty / Department/ Branch).

.....
Head of the Department

Date:

For Office Use Only

Day Care Teacher,

Please admit the above-mentioned child to the Day Care Center.

.....
Assistant Registrar
Student & Staff Affairs

Important: We regret to inform you that no Facilities for children of special needs at present