**Template Research Proposal Application Form**

1. **Title**
2. **PI and Co-PIs**
3. **Objectives**
4. **What are the research questions to be answered by this study?**
5. What is **novel** (or **timely**, **country-specific)** about your proposed research question? How does it impact knowledge of and potentially change (clinical, other academic domain) practice and (health, other) service delivery more generally?
6. What is ***already known*** with respect to the research topic?
7. What are the ***current gaps*** with respect to the research topic? Specifically, how will this research address these gaps?
8. What is the anticipated ***impact*** of this work?
9. What are the potential risks related to each component of the Research? (Risk Assessment)
10. Sources not being available
11. Authenticity of documents and evidence in such documents
12. False or wrong statistics
13. Narrative ownership
14. Identifying participants
15. Traumatic negative experiences
16. Third party access to data
17. Potential threats to lives if the research is about sensitive issues
18. Scarcity of funds
19. Intellectual property rights violations
20. Aims and objectives of research funder/s
21. Objections to data collection
22. Health risks in lab research
23. Monitoring & Evaluation

Research and monitoring plan should reflect how progress of research being checked and measured, analyses the situation; and demonstrate the measures taken to react to possible changes.

* + Define the overall project goals and objectives and the context for the study.
  + Identify the key players/stakeholders of the study
  + Identifying the most appropriate approach to data collection and monitoring framework
  + identifying Stakeholder consultations
  + Research questions, aims and objectives that can be objectively measured
  + Clearly and precisely stating research inputs, outputs, outcomes, and impact.
  + Determining data sources and identifying data collection and analysis methods and who analyses data.
  + Stating the plan for dissemination of findings.
  + setting specific targets
  + Identifying possible changes
  + Reporting preliminary findings (meetings, workshops, seminars, panel discussions etc.)
  + Using feedback to make d ecisions to improve research

**Costs:**

1. **Staff**
2. **Equipment**
3. **Consumables**
4. **Other costs (travel/conferences/publications/dissemination/others)**