

CALL FOR ABSTRACTS

Annual Research Symposium – University of Colombo

October 26, 2015

1. The Editorial Committee for the Annual Research Symposium of the University of Colombo invites the academic staff members and the postgraduate students of the University of Colombo to submit abstracts to be considered for presentation at the technical sessions of the Annual Research Symposium to be held in October 2015. Every abstract must be accompanied by an extended abstract, which together should be based on original research work. All accepted abstracts will be published in the Proceedings of the Annual Research Symposium 2015 of the University of Colombo.
- 2. The deadline for submission of abstracts and extended abstracts: 21st August 2015**
- 3. Guidelines for preparation of abstracts and extended abstracts are attached. Please follow the instructions carefully and note that abstracts and extended abstracts not prepared according to the guidelines provided, or submitted after the deadline, will not be considered.**

To be considered, each submission should include the following three documents:

- i) Abstract - within the range of 300-350 words
- ii) Extended abstract (inclusive of background, objectives, research design/materials and methods, results/findings, conclusions) or Synopsis- not exceeding 1,000 words
- iii) The author's declaration form.

- 4. Important deadline: Authors should send in their abstracts and extended abstracts along with the author's declaration form to the respective Editorial Committee faculty representative on or before the 21st August 2015.**

The following members were appointed as the Editorial Committee members to represent each Faculty:

Dr Dilshani Dissanayake	Faculty of Medicine
Prof Neloufer De Mel	Faculty of Arts
Prof Marie Perera	Faculty of Education
Ms Naazima Kamardeen	Faculty of Law
Ms UKMI Udunuwara	Faculty of Management & Finance
Dr. Gayani Galhena	Faculty of Science
Dr Sudeera Ranwala	Faculty of Graduate Studies
Dr Dharmakeerthi Sri Ranjan	Sri Palee Campus

For any further information, please contact the Assistant Registrar/Academic and Publications.

e-mail address: acpbuoc@gmail.com

Dr. Ranil D. Guneratne,

Chair – Editorial Committee, Annual Research Symposium - 2015

Guidelines for submission of Abstracts and Extended Abstracts

1] Guidelines for preparation of abstracts

- i) The abstract must report original research.
- ii) The title should be brief and explain the study reported. Capital letters should be used only for the first letter in the first word of the title and proper nouns.
- iii) The author/s names and addresses:
 - Capital letters should be used only for the initials and the first letters of the surnames of authors.
 - The address of the Institution in which the work was carried out should be included under the author's name.
 - If the collaborators are from different Institutions, the addresses of the Institutions should be included in brief. In this case, the addresses of the co-authors should be indicated by a number in superscript after the author's names and before the respective addresses (as shown below).
Example (multiple authors):
I. P. Menikpurage¹, D. T. U. Abeytunga¹, R. L. C. Wijesundara²
¹Department of Chemistry, University of Colombo, Colombo 03.
²Department of Plant Sciences, University of Colombo, Colombo 03.
- iv) The text of the abstract should be within the range of 300-350 words.
- v) Standard abbreviations of SI units should be used.
- vi) The original and two legible copies of each abstract should be submitted. The two copies should carry only the title and the text and **should not** contain name(s) of author(s) and place(s) where the research has been carried out.
- vii) Acknowledgements should be restricted to the names of funding agencies providing sponsorship.
- viii) Use font "Times New Roman" size 11 with 1.5 spacing on A4 paper.

2] Guidelines for preparation of extended abstract (should be submitted with each abstract)

- i) The text should not exceed 1000 words.
- ii) The text should cover the following aspects: Background, Objectives, Research Design/Materials and Methods, Results/ Findings, Conclusions and References.
- iii) The original and two legible copies of the text should be submitted along with the abstract.
- iv) Tables and diagrams can be included and should be referred to in text as Table 1 or Fig. 1.
- v) References: Should be limited to only essential ones.
- vi) Use font "Times New Roman" size 11 with 1.5 spacing on A4 paper.

3] Declaration by the authors

- (i) The annexed declaration form must be completed by the Corresponding Author and sent with each abstract and extended abstract submitted.
- (ii) All correspondence will be addressed to the Corresponding Author. If the Corresponding Author is a postgraduate student, then it is mandatory that the declaration form should be signed by the supervising author/s.
- (iii) The abstracts should be presented by a staff member or a postgraduate student of the University of Colombo. In the event that the presenter indicated in the application is unable to present the paper it is the responsibility of the Corresponding Author either to withdraw the paper in advance or arrange for one of the Co-Authors to present the paper.

Declaration Form for Corresponding Author

Title of abstract:

Names of authors:

Address (es) of Institution/s where the work was carried out:

Name of author who will present the abstract:

I declare that the above abstract reports the results of original research work and that the work reported in the abstract has not been published or presented elsewhere.

Name & Signature of the Corresponding Author:

Address:

Date:

October 2015

REFEREE REPORT

(Please return on or before the 21stSeptember 2015)

1. Title of the abstract:

2. Comments:

2.1 The work reported in this abstract is of sufficient importance and originality to be accepted as a presentation at the Annual Research Symposium, University of Colombo.

YES/ NO

2.2 Accept with revisions

(Please suggest required changes if required on a separate sheet of paper or on the abstract itself. Please note that only abstract will be published).

2.3 Reject:

Reasons for rejecting

Name of Referee:

Telephone: E-mail:

Signature:Date: