



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 09/2018

No. 20, Ward Place
Colombo 07
19th June 2018

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Issuing of Motor Vehicle Permits on Concessionary Terms

I annex herewith copies of Trade and Investment Policy Circular No's. 01/2018 and 01/2018 (i) dated 15.02.2018 and 08.06.2018 respectively issued by the Secretary to the Treasury and Secretary, Ministry of Finance & Mass Media regarding the above matter. **(Annex I & II)**

Further, The Secretary, Ministry of Higher Educational & Cultural Affairs by his letter dated 19.06.2018 has also issued instructions to be followed when forwarding applications for the above purpose. **(Annex III)**

Please comply with the above instructions.

Dr. Priyantha Premakumara
Secretary

- Copies:
1. Secretary/ Ministry of Higher Education & Cultural Affairs
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of trade Unions
 17. Auditor –General