

Invitation for Bids (IFB)
UNIVERSITY OF COLOMBO
SUPPLY, INSTALLATION AND MAINTENANCE OF LIBRARY AUTOMATION SYSTEM WITH RFID
TAGS – THE MAIN LIBRARY, UNIVERSITY OF COLOMBO
DB/NCB/2018/08

1. The Chairman, Department Procurement Committee on behalf of the *Vice Chancellor, University of Colombo* invites sealed bids from eligible and qualified bidders for **Supply, Installation and Maintenance of Library Automation System with RFID Tags – The Main Library, University of Colombo.**
2. Bidding will be conducted through *National Competitive Bidding Procedure under the “Two envelopes” System.*
3. The companies shall not have been blacklisted are eligible to bid for this project.
4. Interested eligible bidders may obtain further information from the Assistant Librarian/Library System and Bindery (Contact No. 0112081227) of the University of Colombo, Main Library, Reid Avenue, Colombo 03 and inspect the bidding documents free of charge at the Supplies Branch of the University of Colombo, No. 94, Cumaratunga Munidasa Mawatha, Colombo 03 during 9.00 a.m. to 2.30 p.m. in working days.
5. A complete set of Bidding Documents in English language can be purchased by the interested bidders on a submission of a written request to the Deputy Bursar/Supplies, University of Colombo from 26.11.2018 to 19.12.2018 during working hours by producing the receipt of payment of the non-refundable tender fee of Rupees Two thousand (Rs. 2,000.00) to the “Main Collection A/C of University of Colombo” at any branch of People’s Bank, using the reference number 505170600013. Bidding Documents will only be issued to the bidders on production of the above documentary evidence.
6. Pre-bid meeting will be held at 10.30 a. m on 06th December 2018 at Board Room II, College House, University of Colombo, No. 94, Cumaratunga Munidasa Mawatha, Colombo 03.
7. Bids shall be valid up to 20th March 2019.
8. All bids shall be accompanied by a Bid Security of Rupees Five hundred and forty thousand (Rs. 540,000.00) and a photocopy of the receipt of non-refundable tender fee paid as above 5. Bid security can be deposited to the “Main Collection A/C of University of Colombo” at any branch of People’s Bank, using the reference number 505170700003 or a bank guarantee obtained from a commercial bank operating in Sri Lanka and registered with the Central Bank. Bid Security shall be unconditional and in given format, issued to the Vice Chancellor, University of Colombo, No. 94, Cumaratunga Munidasa Mawatha, Colombo 03 and shall be valid up to 20th March 2019.
9. Retention money should 10% of the total contract value.
10. Deadline for submission of bids shall be at 2.30pm on 20th December 2018.

11. Duly completed sealed bids in duplicate shall be sent under registered post to receive on or before above closing time to the Chairman, Department Procurement Committee, University of Colombo, No. 94, Cumaratunga Munidasa Mawatha, Colombo 03 or deposited at the Tender Box placed at the Office of the Registrar, University of Colombo, at the same address on or before above closing time. Name and the Contract No should be indicated on the left hand top corner of the envelop (Bid security should be submitted along with the original bidding document).
12. Late bids shall be rejected.
13. All bids shall be opened immediately after closing of bids at the above address. Bidders or their authorized representatives are requested to be present at the opening of Bids.
14. The Chairman of the Procurement Committee reserves the right to accept any one bid or reject any or all bids without giving any reason and its decision will be final and conclusive.

The Chairman,
Department Procurement Committee (Major),
University of Colombo,
No. 94, CumaratungaMunidasaMawatha,
Colombo 03.